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COMMUNITY PARTICIPATION HEALTH EDUCATION PROJECT

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NAP-AP III
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 COMPONENT:
 COMMUNITY BASED SUPPORT ACTIVITIES.
 PART 1:
 COMMUNITY PARTICIPATION & HEALTH
 EDUCATION.

NETHERLANDS ASSISTED PROJECTS

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NETHERLANDS ASSISTED PROJECTS

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Community Participation

And

Wealth Education Project

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BEJAHANABA-520 006

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1. INTRODUCTION

1.1 The Royal Netherlands Government has been supporting the Government of Andhra Pradesh with bilateral assistance in meeting the targets of the International Water supply and Sanitation decade. The Netherlands Assisted Programme has covered in its first phase 201 villages in 6 districts, including 14 villages in Nalgonda District.

(annexure-1: list of villages under AP I)

1.2 Under phase-II, further 288 villages are being taken up in 4 districts. The present project (phase-III) proposes to cover 226 revenue villages including 337 hamlets in Nalgonda district and 137 revenue villages in Kanigiri area of Prakasam District. The focus is to be on fluoride affected and scarcity villages. The en-route villages are also being covered to ensure an area approach.

1.3 This document is concerned with the Nalgonda Project, and specifically addresses itself to issues/strategies related to the involvement and participation of the community, particularly of the disadvantaged groups and especially of women, in the planning/implementation and maintenance of the water and sanitation inputs. The underlying assumption is that such human dimensions can enhance the quality of the intervention as also ensure that the investments contribute to improved life standards.

1.4 The initial objective of the project was merely to provide water to the identified problem villages. It was thought that issues related to operation and maintenance and

community responsibility sharing etc., would take care of themselves. Subsequent evaluations by Review Mission fielded by the Royal Netherlands Government had pointed to the need for the conscious introduction of more comprehensive and multifaceted intervention efforts around water supply.

- 1.5 The on-going second generation projects (AP-II) has the advantages of the participation of voluntary organisations and other governmental and non-governmental organisations who are charged with the responsibility for various support activities like health education, community participation, sanitation programmes, income generation and water quality monitoring. However since the introduction of these non-technical or rather people oriented activities were brought into the project as an after thought, they could not be properly dove-tailed into the programme.
- 1.6 In this third generation project care has been taken to integrate the technical and non-technical aspects right at the stage of formulation. It is hoped that this will considerably enhance both the efficiency and impact of community participation and hence of the project.
- 1.7 Bringing water from a source to the consumer is largely an engineering problem. But this activity has wider repercussions - as entering into the affairs of a human community. It is a definite intervention into the development processes within the community. A community has

several aspirations and needs in any process of development - water supply is just one of them, even if very important. The community has attitudes and opinions, expressed/unexpressed, towards the project. These should be articulated and incorporated into the project. Community participation must become an integral part of the project.

1.8 Water supply is not an amenity alone. It is to contribute also to the improved health standards of the community. As such along with water environmental, domestic and personal hygiene/sanitation become an integral part of the project. Together with these, other needs of the community also has to be responded to, such as income generation.

1.9 ARTHIK SAMATA MANDAL has been invited by Netherlands Assisted Projects office to participate in this project as the voluntary organisation responsible for community participation and health education, taking special care to see that the weaker sections of the community particularly women are actively involved. ASM has had several rounds of discussions with Netherlands Assisted Projects Office both before and during in the preparation of this document.

1.10 This document outlines the strategies ASM proposes to adopt in the implementation of the tasks entrusted to it. The document does not pretend to be a detailed operational plan. This can be developed only at a much later stage. However the document does spell out the strategies and institutional arrangements ASM proposes to adopt in organizing, motivating and involving the people in this ambitious water supply and sanitation project.

1.11 NAPO has invited other governmental and non-governmental agencies to take up other support activities. The intervention by ASM envisages close interaction and cooperation with the nodal department - Panchyathi Raj Engineering Department and the other participating agencies like the A.P.Dairy Development Cooperative Federation, Integrated Child Development Services, Health, Sericulture and Animal Husbandry Departments and the District Development Authorities, so that the programme may bring about an integrated and sustainable development of the community.

II BACKGROUND INFORMATION ON ARTHIK SAMATA MANDAL (ASM)

2.1 ASM functions on the premise that man is not born to live in isolation, but is essentially a social entity, simultaneously independent and inter-dependent. The development of an individual is interwoven with that of the community and vice-versa.

2.2 But in reality, we find that whatever inputs we are able to make for increasing the production in an economy where disparity prevails, these are made use of by the rich, not only leaving the lower ones without their due share but also giving more power to the strong to exploit the weak. Thus the disparity is increasing between the rich and the poor in the villages, the rural and the urban in the country and between the developing and the developed nations in the

world. This widening gulf is the most dangerous portent of peacelessness resulting in consequences which can well be imagined.

2.3 Here we remember Mahatma Gandhi's dictum:

Recall the face of the poorest and the most helpless man whom you may have seen and ask yourself if the step you contemplate is going to be of any use to him. Will he be able to gain anything by it? Will it restore to him control over his own life and destiny? In other words will it lead to Swaraj or self rule for the hungry and also the spiritually starved millions? Then you will find your doubts and yourself melting away.

This fact has been the basic premise on which Mahatma Gandhi gave his call "unto this last" or "Antyodaya" and included economic equality as one of the pivotal works of his constructive programmes.

2.4 To give effect to this programme a body was formed in Vijayawada in the year 1952, under the leadership of Gandhiji's close associates, J.C.Kumarappa and GORA. They interpreted and lived on Gandhian principles of economic equality and were the life long crusaders for the dignity of common man.

2.5 Though this body remained unregistered, it worked for the promotion of Gandhian philosophy of "Antyodaya" and of Trusteeship.

2.5 During the Cyclone devastation of 1977 in Krishna District, the need was felt to register the Organisation to facilitate the undertaking of relief, rehabilitation and reconstruction work in the cyclone affected areas. The organisation was

formally registered in 1978 under the chairmanship of late Prabhakarji who was also a close associate of Mahatma Gandhi.

2.6 Mr. Veeraiah, the project holder, has been its Secretary ever since the Organisation was formerly registered in 1978. He has been associated with a number of Gandhian Organisations and with the "Sarvodaya" movement in India from the year 1957.

2.7 Copies of documents related to the legal status of the organisation are annexed.

(annexure II: Memorandum of Association and Bye laws)
 (annexure III: Certificate of Registration)
 (annexure IV: FCRA Registration)

2.8 Aims of the Organisation

- i. To undertake Gandhian constructive programmes aimed at relieving the people in general and the people in rural areas in particular from their existing poverty and to foster cultural and social development.
- ii. To develop selected villages into model villages through integrated socio-economic activities in the fields of agriculture, irrigation, animal husbandry, fisheries, environmental protection, education, women and child welfare, care for the aged.
- iii. To impart and promote scientific, secular, democratic and cosmopolitan outlook among the people and to make them better citizens by helping them to realise their responsibility to discharge their duties in society through various social, economic, educational and cultural programmes.

2.9 Activities

ASM has been working in Krishna District ever since the 1977 cyclone. Over the years its activities have grown from

relief, rehabilitation and reconstruction to a comprehensive development of the target villages. ASM is now working in 150 villages in the four districts of Krishna, Guntur, West Godavari and Nalgonda.

In Krishna district ASM is active in 105 villages. The main work is integrated rural development with emphasis on non-formal education, primary health care focusing on child nutrition/immunization, drinking water/sanitation, and income generation activities like agriculture, sericulture, weaving, horticulture, apiculture etc.. ASM relentlessly promotes education in the rural areas by providing supplementary nutrition and supplementary teaching to school-going children. A field office at Srikakulam and a suboffice at Koduru coordinate and support these activities.

ASM carries out similar activities in ten villages of Guntur district, in the Kolluru and Kollipara Mandals.

In West Godavari District, ASM activities are spread over in 20 villages with an office at Akivedu. The target population is the marginalised agricultural labourers. The programme is directed to child care, child nutrition, immunization, pre-primary education (Balwadis). In this area, several communities have no drinking water facilities except the drainage canals. ASM has come out with mini slow sand filtration tanks (3000-6000 lts capacity) to solve this problem. The tanks are maintained by the users. ASM has constructed 20 such tanks.

City-managed
(group)
SSF.

In Nalgonda district ASM project is known as the Asman Tribal Development Project. This work is concentrated in 25 Lambada tribal tandas. ASM has established 2 hospitals in the area and a balwadi/primary school in each of these tandas. Primary health with emphasis on mother and child health, immunization, child nutrition, pre-primary and primary and elementary education are the salient features. Income generation and human resource development programmes are also included in this project.

ASM has a total full time staff of 250 persons and about 100 part timers. These persons are drawn from various fields of expertise such as community development, health, agriculture, sericulture, management and administration.

(annexure V: Organogram of ASM)

The various activities of ASM are supported by International Aid Agencies like Save the Children Fund (U.K), OXFAM, Operational Eyesight Universal (Canada).

Within India ASM is also financed by CAPART, Central Relief Committee, Science and Technology Department (GOI), National Environment Education Campaign. At the state level, ASM works in close collaboration with Tribal Development Agency, District Rural Development Agency, Health Department.

Copies of Audit Statment of Accounts of the last three years is provided.

(annexure VI: Balance Sheet for the Years 88,89,90)

III ASM'S INVOLVEMENT WITH NAP

- 3.1 ASM came into contact with NAP in March 1990. During our discussions with the NAP Office at our office in Vijayawada, possibilities for our collaboration with NAP were explored, for the districts of Nalgonda, Krishna and Prakasam. ASM took up a consultancy work preparatory to the formulation of AP III projects. As a predocumentation work, ASM conducted comprehensive socio-economic surveys in the proposed project areas of Kanigiri (Prakasam) and Nalgonda. This work has been successfully completed and the final reports were submitted in July and September, 1990.
- 3.2 In view of the above experience, ASM has accepted to undertake Community Participation and Health Education related activities under AP III Nalgonda. The insights gained into the problems and possibilities in the project area of Nalgonda (during two months intense survey work) has provided ASM with additional capability in formulating this proposal.

IV PROJECT CONCEPTS AND STRATEGIES

- 4.1 ASM is in agreement with the concept of participation as expressed in the document "Participatory Approach", prepared by NAP Office:

"Participatory process is understood in the fullest sense as a process of facilitating and supporting peoples' own efforts to self improvement and self-reliance. External interventions are only

promotive. People take primary responsibility in identifying their own development needs and organising themselves to respond to these needs."

- 4.2 However in the context of a bilateral project, with largely predetermined packages and time schedules, community participation has to be realistically limited to promoting peoples involvement in the implementation and maintenance of water/sanitation programme. These can be entry points to bring to light deeper developmental issues of the community and enable the community to respond to these perceived problems.
- 4.3 Community Participation will now mean seeking a methodology for creating enthusiasm in the target population in planning, implementing and maintaining the various components of the project.
- 4.4 In keeping with ASM's established style of functioning, the methodology adopted would provide for:
- Familiarising the people with the project
 - Helping them to articulate their needs/opinions/ attitudes to the project
 - Educating the people about their rights and duties towards the project
 - Organising the people for responsible participation in maintenance of assets created.
- 4.5 To achieve this our approach will be :
- To adopt a low profile intervention, avoiding too many hierarchies and promoting team work
 - To promote maximum community participation
 - To ensure that practices evolved during the project are sustainable

- To promote close interaction and collaboration with all the participating agencies
- To identify and develop local leadership especially among women for responsible participation in the project
- To contribute to improved KAP in the areas of health, water and sanitation

V PROGRAMME COMPONENTS

The main components of ASM's activities will be:

- Mass Awareness campaigns to familiarise people with the project.
- Formation of peoples organisations as forums for participation in the project.
- Training/Education of leaders of peoples organisations.
- Health/Hygiene Education to specific groups especially women and school going children
- Promotion of comprehensive sanitation programmes among target population/villages
- Organisation of people to participate in construction activities such as siting of taps, location of OHSR
- Assisting PRED in evolving financially and institutionally viable arrangements for Gram Panchayat sharing of responsibility in operation and maintenance of the water supply system at the village level

VI OPERATIONAL PLAN

- 6.1 The project area consists of 226 revenue villages in 16 mandals of the Nalgonda District.
- 6.2 We propose to establish a project office at Nalgonda, the district headquarters. The project area will be divided

into 5 zones, each with a sub-office entrusted with the responsibility for 40 to 50 villages. At ASM level, an exclusive Desk will be set up for monitoring, coordination and facilitation.

- 6.3 At the village level, a village animator (a local person, preferably a woman) will be selected and appointed for acting as an interface between the project and the community.
- 6.4 Within each zone, an area approach will be adopted, phasing the coverage of villages to correspond with the work of PRED. The coverage will be gradually expanded to the entire zone.
- 6.5 The activities are planned at four levels:
- a. At village level
 - b. At zones level
 - c. At project level
 - d. At ASM level

(annexure VII: Organogram of ASM-NAP)

- 6.6 At village level:
- General awareness and mass contact
 - Formation/strengthening of peoples groups such as mahila mandals, youth groups, anganwadis
 - Linkages with health workers, anganwadi workers, school teachers
 - Identification and training of local informal leaders, and building up the good will of formal leaders such as sarpanch
 - Health awareness programmes at the village level, in cooperation with the PHC/anganwadi
 - Formation of school health clubs and organisation of health/sanitation campaigns

- Involving local artists in conveying water, sanitation, health messages
- Organisation of VILLAGE ACTION COMMITTEES as responsible for village water/sanitation and developmental work
- Exposing and educating the village leaders to the water supply technology
- Identification and training of village masons for taking up sanitation construction work
- Identification of village caretaker for the water supply system in consultation with GP and PRED (the village animator could be the appropriate candidate)

The Zonal Coordinator will be responsible for the planning and implementation of these activities. The village animator will assist in this by mobilizing people and facilitating the cooperation of the village.

6.7 At Zones Level

- Identification of Village Animators in consultation with the village community and ASM
- Organisation and conduct of training programmes for:
 - Mahila mandals
 - Youth groups
 - Anganwadis
 - Gram Panchayat Leaders (GP)
 - Youth leaders
 - School Health Club leaders
 - Anganwadi and Health workers
 - VAC Leaders
 - Village Animators
 - Exposure to water supply system
 - Training of Village cultural teams
- Organisation of inter school cultural programmes
- Organisation of mass contact programmes in villages
- Coordination with other agencies participating in the project

The Zonal Coordinators will be responsible for these activities with the support of project office. They will report to the principal coordinator.

6.8 At Project Level:

- Preparation of Training Modules for the zonal level training and their demonstration.
- Preparation/collection of AV materials
- Preparation and planning folk media programmes
- Liaison between ASM and PRED/Participating agencies
- Organisation of training programmes for personnel
- Liaison with and reporting to ASM
- Providing administrative support to zonal offices

The principal coordinator will be responsible for these activities with the administrative and resource support of his project team and with backstopping from ASM.

6.9 At ASM Level:

- Identification and orientation of AV and Media consultancies
- Identification of suitable training programmes for project coordinators
- Policy and administration support
- Selection and appointment of senior project personnel
- Liaison and reporting to NAP office
- Liaison with participating agencies at state level
- Regular field based reviews

The desk officer at ASM will be responsible for these activities with active support of the Secretary of ASM.

VII INSTITUTIONAL ARRANGEMENTS

7.1 At ASM Level:

The Secretary of ASM will be the project holder and as such will be responsible both for reporting and liaison between the project and NAP office/other participating agencies. He will be the chief functionary with overall programme, finance and accounting responsibilities.

He will also provide necessary backstopping to the project by keeping himself well informed of the activities in the field.

Training and consultancies support will be mobilised by him whenever necessary. In consultation with the project personnel he will formulate overall operational plans and monitor progress and identify constraints and bottlenecks preventing the pace of progress and initiate steps to overcome these difficulties.

A desk with necessary full time staff is to be setup at ASM office, Vijayawada, for assisting the secretary in his monitoring, coordination, reporting and accounting responsibilities.

7.2 At Project Level:

The project office at Nalgonda will be headed by the principal coordinator who shall be the chief-executive exclusively responsible for the planning and implementation of the project. He shall report directly to the Secretary, and on his behalf liaison with all participating agencies and NAP Office. He will also be responsible to ASM for project personnel management, administration and programmes.

He will be supported by a team consisting of:

- coordinator (media)
- coordinator (development training)
- administrative staff (accountant & office asst)

A functional office will be set up at Nalgonda. In keeping with ASM's traditions, the project environment should be conducive for community living and participatory learning and working.

●

As such ASM proposes the setting up of a centre which will function as a project office as well as training nodal point for personnel and community leaders. The centre will have adequate facilities for dormitory, group discussions and meetings as also demonstration models/exhibitions on water, sanitation and health. Since ASM proposes to continue with its developmental activities even after the withdrawal of NAP, the need for a such a centre is reinforced.

7.3 At Zones Level:

In each of the five zones, there will be a zonal coordinator entrusted with the responsibility for implementing a package of preplanned activities in a cluster of 40/50 villages. They will report to the principal coordinator.

At each zone a functional zonal office is to be set up. This will also serve as a residence of the zonal coordinator. However all administrative support will be provided by the project office. The facilities of the project level office will be availed also for zonal training programmes.

7.4 At the Village Level:

There will be on an average a village animator for every 2 villages. He/she will be a resident from the village and hence will be available at the village at any time. The main tasks of the animator is to assist the zonal coordinator in implementing the programmes at the village level, to function as carrier of the project messages to the village and to provide feed back to the project regarding the attitudes and responses from the village. The village animator will be responsible for making door to door contacts to explain the project to individuals and families. He/she shall mobilize people for meetings and training programmes. The animator will also maintain good contacts with local leaders, school teachers, Anganwadi

workers and health workers, youth groups and mahila mandals. The animator will report to the zonal coordinator.

VIII PERSONNEL MOBILIZATION

8.1 ASM will be responsible for selection and appointment of all project personnel. Care will be taken to recruit/nominate to the project exclusive staff with adequate background in water/sanitation and integrated rural development activities.

8.2 The following personnel are to be recruited/nominated:

- a. Desk Officer at ASM level
- b. Principal Coordinator
- c. Coordinator (Media) and Coordinator (Training)
- d. Zonal Coordinators (5)
- e. Village animators (160)
- f. Accountant
- g. Typist/steno (ASM/NLG) - (2)
- h. Attenders (ASM/NLG/ZNS) - (7)
- i. Watchmen (NLG/ZNS) - (6)

8.3 Selection Procedures:

While ASM will lend the services of some of its personnel to this project, we will be compelled to recruit new personnel considering the size of the project. These personnel will be carefully recruited as per established ASM rules, giving preference to commitment, competence and experience.

Before final selection, short-listed candidates will go through 15 days of training in an ASM environment. This

will give a chance to the candidate and to ASM to know and assess each other.

Personnel who require specialized skills such as management, use of media, development training, etc. will be given opportunity to undergo such trainings before they are placed in the field. All personnel will undergo 15 days refresher training every year and specialized trainings whenever the need arises.

The village animators will be selected from the village where he/she is expected to work. The opinion of the villagers will be taken into consideration and preference will be given to women/couples. Their selection and appointment will be done in a phased manner over a period of one year. The zonal coordinator will identify the candidates, who will be short-listed by the principal coordinator. Such candidates will be given field exposure and training before being finally appointed.

In all cases the appointing authority shall be the Secretary of ASM.

IX HUMAN RESOURCE DEVELOPMENT

9.1 Training is aimed at three levels:

- Project personnel
- Community leaders/Village level functionaries
- Peoples organisations at the village level

- On what?
- 9.2 While training at the second and third level are to be imparted mainly by the project personnel (with consultancy support for module development etc.), training programmes for project personnel will be planned and organised mainly through specialised agencies identified by ASM.
- 9.3 As far as community oriented training is concerned, first training programmes will be organised for identified peoples organisations within each village. At a second stage, leaders of these organisations will be brought together and imparted more intense training at zone/project level.
- 9.4 The trainings will be made attractive through the use of cultural, folk and audio-visual media. Each training programme will also lay special emphasis on group participation and shared learning.
- 9.5 Understanding the technology and construction aspects of the supply system is considered essential for promoting participation. Hence, visits to the water head works by key persons in the village is envisaged. Orientation of community leaders and village masons to the principles and technology of low cost sanitation is also essential. For these purposes also scale models and demonstration units will be set up at the proposed training centre.

X COMMUNITY PARTICIPATION STRATEGIES

- 10.1 Community participation starts with mass awareness programmes and matures into the formation of the VILLAGE

ACTION COMMITTEES. In between these points of departure and arrival, several intermediate processes are necessary:

- a. Groups formation
- b. Training of leaders
- c. Cultural and AV campaigns
- d. Improved health KAP through anganwadis
- e. Exposure to water supply technology
- f. Formation and training of VAC
- g. Cooperation with PRED in construction of water supply system.
- h. Training village water-system care-taker
- i. Sanitation campaigns

10.2 Even before the VAC is formed, participation from the village community will be elicited. Explanation of the project to peoples groups will generate interest in the programme and this can be concretised by involving them in the location of standposts, deciding on the hours of water supply, participation of local labour in construction work, decisions regarding selection of care-taker, selection of beneficiaries for sanitary units, type of sanitation arrangements required and selection of local masons.

XI HEALTH EDUCATION STRATEGIES

11.1 Besides general awareness programmes, specific health education programmes will be conducted involving mahila mandals, school teachers and children, anganwadis. These programmes will be implemented with the cooperation of the health department, the I.C.D.S. and the District Education Officer. Efforts will be made to make the programmes attractive to the village folk by dressing the messages in cultural forms or conveying it through AV media.

- 11.2 Special attention will be given to encourage school going children to learn songs, dances, dramas, stories, etc., with health messages. These will be displayed on a public stage to spread the message. The students will also be trained, to form school health clubs with the responsibility to maintain health standards in the school environment, including water/sanitation.
- 11.3 Health Education for Mahila Mandals will include programmes on child care, child nutrition, immunization, personal hygiene, prevention of water related diseases, promotion of personal and domestic sanitation, demonstration of soak pits, smokeless chulas, kitchen gardens. ASM will train anganwadi/ village health workers and will involve them in organising these programmes.

XII USE OF MEDIA

- 12.1 Both the cultural and audiovisual media will be widely used in promoting awareness, community participation, health education, sanitation, village development etc.
- 12.2 For AV media, existing programmes and materials will be used, but new programmes and materials (posters, flip charts, slides, demonstration models) will also have to be prepared. Other NGOs participating in NAP will be invited/consulted in the preparation/use of new AV materials.

12.3 In developing the cultural media, local art forms like burra kadha, hari kadha, puppetry, street theater, songs and dances etc.. will be performed involving local artists. The coordinator for media will undergo special trainings on effective communication through media. The existing cultural talent in villages will be identified and trained with the help of experts to form village cultural teams. These teams can perform also in other villages. The youth of the villages will be particularly involved in such programmes. Expert folk artists on short term consultancy basis will be invited to study field situations and produce attractive programmes and perform them in the villages. The desk office at ASM will coordinate such consultancies closely involving the media coordinator.

XIII VILLAGE LEVEL WATER MANAGEMENT

13.1 Every village has its own traditional water supply and sanitation systems. The present programme is aimed at enhancing these systems and evolving a method to ensure the use and maintenance of these services. The more advanced the system, the more complex become the operation and maintenance, and the community has to be prepared to handle these tasks.

13.2 This calls for institutional arrangements within the community to carry out the operation and maintenance

programme. The current practice with regard O/M of water supply systems is as follows:

a. Comprehensive schemes:

These are maintained fully by PRED. The G.P. does not share any responsibility either on the financial or technical aspects (though at the GOAP level at source deductions from GP grants are made towards contributing to O/M - but this being too far from the people the feeling of contributing is hardly felt).

b. Individual schemes:

Once these schemes are executed they are handed over to the GP for O/M. However hardly ever it is examined whether the GP has know how or the resources to take up O/M. Generally such schemes fall into disuse after some time.

13.3 Both these practices do not seem viable. During the formulation of the project, a consensus has been arrived at that well before the new schemes are commissioned a suitable O/M policy will be evolved sharing responsibility between PRED and the GP.

13.4 A possible line of approach could be for the PRED to take care of the system up to the village distribution and for the GP to take the responsibility for the distribution system. The resource constraint of the GP could be overcome by permitting predetermined number of private/yard/group connections (taking adequate care not deprive the weaker sections). In addition to generating revenue this could ensure greater interest and participation of the village community in O/M.

*who pays
extra dimension
in revenue
in it.*

13.5 Institutional arrangements for sharing O/M responsibilities have to be evolved through a dialogue between the PRED and

the GP. The community participation movement developed during the project period could find a place within the GP as a VAC charged with the responsibility for water and sanitation. This VAC could contain the elements of both formal and informal leadership and strong presence of women.

13.6 The VAC could on behalf of GP take up the responsibility for village level O/M. It could appoint a village caretaker (possibly the animator who could be a woman). The caretaker could be given technical training by PRED and function under the administrative control of GP/VAC.

13.7 During the course of the project, ASM will facilitate further elaboration and concretisation of these concepts to come up with a viable village level O/M.

XIV PROMOTION OF VILLAGE SANITATION

14.1 A healthy individual lives in a healthy community and a healthy environment. Changes in the environment demanded by sanitation engineering will be sustainable only if the attitudes of the individuals and of the community change. Hence sanitation is more a way of life than the mere construction of some structures or the provision of certain amenities.

14.2 The sanitation programme as envisaged under the project is a comprehensive package of hard and soft ware. ASM's responsibility would be for the front line organisation,

motivation and education programmes at the village, school and family levels. The administrative and technical services are to be provided by PRED.

14.3 The project components would include:

a. Hardware (PRED):

Construction of household latrines

Construction of institutional latrines in schools, health centres and anganwadis with adequate provisions for assured water supply and drainage.

Sanitation around public stand posts.

Improved drainage system in the village.

b. Software (ASM):

Awareness on sanitation and hygiene within the community, schools and anganwadis.

Demonstration of sanitation technologies.

Organisation of beneficiaries and mobilisation of beneficiary contributions

Identification of village masons and facilitation of their training

Educating the people to the proper use and maintenance of sanitary facilities.

Promoting domestic sanitation through provision of bathing cubicles, soak pits, kitchen gardens, smokeless chulas etc.

Promoting community sanitation through motivation of VAC/GP and training the village caretaker and ensuring community involvement by organising shramdams, work camps, cultural shows, jatras, etc.

14.4 However any sanitation programme will be successful only if proper institutional arrangements exist to dovetail the technical and financial inputs with the articulation of awareness and needs from the community. ASM will take

special care to ensure this coordination between the community and PRED.

XV FINANCIAL IMPLICATIONS

15.1 ASM has prepared a budget proposal for a five year intervention into the identified 226 revenue villages and its hamlets. In preparing this budget the following general norms have been followed:

- a. The salary structures are in keeping with the existing norms and practices of ASM.
- b. An annual increase of 5% is provided on recurring expenditures.
- c. In order to keep personnel strength at a low profile, it is proposed to avail adhoc consultancy services for developing new AV materials and for media/training services.
- d. Expenditures are envisaged at four levels:

Village level
Zones level
Project level
ASM level

15.2 The budget proposal is for Rs. 96.569 lakhs (Rupees Ninety six lakhs fifty six thousand nine hundred only) spread over a period of five years. Detailed budget proposal is annexed.

(annexure VIII: Budget Proposal with an Explanatory Note)

15.3 An abstract of the budget is provided below:

HEAD OF ACCOUNT	YR 1	YR 2	YR 3	YR 4	YR 5	TOTAL
A. RECURRING:						
1.Salaries	4.577	8.625	9.046	9.478	9.920	41.648
2.TA and DA	0.645	0.947	1.065	1.118	1.174	4.949
3.Mobility	1.130	1.374	1.522	1.680	1.851	7.557
4.Off.Ovrhds	1.350	1.701	1.786	1.875	1.969	8.682
5.HRD/Personnel	0.635	0.490	0.511	0.508	0.261	2.407
6.HRD/Community	2.030	2.430	2.692	3.357	3.175	13.686
7.HRD Infrstrct	0.750	1.100	1.450	0.930	0.700	4.930
8.Mntrg/Review	0.264	0.270	0.270	0.270	0.270	1.345
Total	11.381	16.937	18.342	19.216	19.320	85.204
B. NON RECURRING						
1.Vehicles	5.970					5.970
2.Equipments	1.690					1.690
3.Furnishing	1.080					1.080
4.HRD Equipnt	1.625					1.625
5.Trng. Centre	1.000					1.000
Total	11.365					11.365
ABSTRACT						
A. Recurring	11.381	16.937	18.342	19.216	19.320	85.204
B. Non-Rcrrng	11.365					11.365
GRAND TOTAL	22.746	16.937	18.342	19.216	19.320	96.569

15.4 It is requested that 100% non-recurring expenditure (11.365 lakhs) and 50% of the recurring expenditure for year 1 (5.690 lakhs) be advanced to ASM. The total advance requested is Rs.17.00 lakhs. Subsequently, quarterly recurring expenditures may be reimbursed. The advance may be adjusted against claims during year 5.

15.5 ASM will maintain separate books of accounts and furnish quarterly returns to Royal Netherlands Embassy through NAP Office, within 15 days after the end of each quarter. Annual audit statements will also be furnished.

15.6 Accounting and reporting procedures are discussed below.

XVI ADMINISTRATION/ACCOUNTING

16.1 At ASM Level:

The Secretary, ASM is the project holder and shall enter into all agreements with the Royal Netherlands Embassy. He shall be responsible for all official correspondence. His responsibilities will cover especially the areas of policies, strategies, personnel recruitment, finance, accounting and reporting.

He will represent ASM at all review meetings at the state level. However, the principal coordinator will represent ASM at the district level and as far as day to day management of the project is concerned.

The project funds shall be paid into ASM's account as follows:

ACCOUNT NUMBER: 6474

BANK: Central Bank of India
Benz Circle Branch
Vijayawada 520 006 - A.P.

The necessary documents indicating mode of operation of account is annexed.

(annexure IX: Mode of Operation of Bank Account)

The Desk officer at ASM will scrutinize the monthly financial statements received from the project office and shall maintain all necessary books of accounts exclusively for the project. He will consolidate the quarterly

financial statements and forward them to NAP Office. Annual audit reports will also be furnished to NAP Office. In consultation with NAP Office, the desk officer will finalise proforma for reporting progress and statement of accounts.

16.2 At Project Level:

Though the project funds are received by ASM, a separate project account, jointly operated by the Secretary and the principal coordinator will be opened with a bank in Nalgonda. Based on a letter of indent from the principal coordinator, a lumpsum will be transferred to this account every month.

The Accountant at the project office in Nalgonda will be responsible for maintaining accounts of the project under the authorisation and control of the principal coordinator. He will maintain necessary vouchers, cash books and present monthly statement of expenditures to the principal coordinator, who shall verify the same and forward them to the desk office at ASM. The expenditures will generally correspond with budget provisions and specifically with the monthly budgets prepared by principal coordinator and approved by the ASM. Any major deviations from budget provisions will be with the approval of ASM and NAP Office.

16.3 At Zones Level:

The zonal coordinators will prepare their monthly budgets, which shall be discussed and finalised during monthly review

with the principal coordinator. Based on this approved budget, the accountant shall advance fortnightly imprest to the zonal coordinators after receiving and verifying statements of accounts and vouchers for the previous fortnight. However major expenditures shall be incurred only at the project level.

XVII REVIEW/COORDINATION/MONITORING

17.1 At the Zones Level:

The basic unit of monitoring will be the zone. The zonal coordinator will in cooperation with his village animators organise all programmes/trainings and will review and monitor the impact of the work. The operational plan envisages that the zonal coordinator will conduct 7 to 8 village level programmes/zonal training programmes every month.

The zonal coordinator will meet with his village animators once every month to chalk out the coming month's programme and to review the previous month's work. During this review, each animator will prepare his/her monthly schedule of village level programmes. It shall be the animators responsibility to do the spade work for these programmes.

17.2 At Project Level:

The principal coordinator will, in consultation with the

media and training coordinators and the zonal coordinators, prepare monthly action plans for the whole project and for each zone in particular. He will monitor the progress of implementation of the entire project. This will be formally done during the monthly review and planning meetings he has with his coordinators. These meetings are the normal mechanism for planning, review and monitoring. Monthly reports and monthly action plans are the indicators of progress. The zonal coordinators and media/training coordinators shall prepare their monthly progress/planning reports which will be consolidated by the principal coordinator and sent to ASM.

17.3 At ASM Level:

The Secretary/desk officer will receive the monthly reports and review it with the principal coordinator. During this review gaps in implementation/resource support will be identified and ASM will make arrangements for necessary support inputs. In addition, the Secretary/desk officer shall make regular field visits to the project area and participate in evaluation/review/meetings at project/zone levels.

17.4 ASM will organise quarterly reviews involving all the coordinators and finalise quarterly progress reports/action plans for sending to NAP Office.

17.5 Annual review/planning meetings will be organised at the end of each year involving also the representatives of NAP Office.

17.6 Provision is also made for a mid-course participatory evaluation of the directions/impact of ASM's interventions. Such evaluation could lead to project reorientations and consequent budget reappropriations.

17.7 An activity flow diagram is annexed to this report. This flow chart is only indicative of the broad line of approach and phased intervention strategy. Field situations may warrant further modifications in this time schedule.

(annexure X: Activity Flow Chart)

XVIII CONCLUSION

18.1 Community participation is all about the attitudes opinions, fears, needs, and expectations of a community, which are in turn rooted in the culture and reality of the life of people. It is in this environment that a dialogue is to be initiated between the community and the project.

18.2 Changes in the perceptions and responses of the people can not be engineered and are not easily quantifiable. As such ASM's efforts to involve the people in a responsible participation in the project can be seen only as an ongoing process, the measures of success being indicators such as peoples participation in meetings, construction and maintainance activities, interation with PRED and other participating agencies.

18.3 However only a sense of ownership and belonging will ensure

that the assets created are utilised and maintained and go to improve the health standards and quality of life of the people. This demands a two way process. Even as the community is being slowly educated and motivated to participate, the project should respond with a promotive environment in which there is openness to the ground level realities and flexibility to respond to these realities. Unless the project provides such an environment, participation may only further viciate the situation.

18.4 It shall be the conscious endeavour of ASM to dialogue not only with the people, but also with the implementing agencies so that the project appreciates and response to the dynamics from the community. Formal channels of dialogue such as the district project committee, the apex steering committee, as well as the informal channels of communication and collaboration will be fully utilised to ensure that participatory processes are initiated not only in the community but above all within the project ethos.

18.5 It is encouraging to note that right from the formulation stage of AP III, efforts are being made to ensure inter-agency coordination. This augurs well for community participation.

LIST OF VILLAGES AND HAMLETS FOR THE COMPREHENSIVE
PROTECTED WATER SUPPLY SCHEME IN NALGONDA DISTRICT

Sl.No.	Name of the Revenue villages and Hamlets	Sl.No.	Name of the Revenue Village and Hamlet
1.	Pedda Adisherlapalli	7.	Pothnur
	a) Angadipet	8.	Pinnavoora
	b) Pothireddipalli		Peddavoota.
	c) Akkenepalli	9.	a) Battuguda
	d) Pogakoniguda		b) Kothaguda
	e) Ramapuram		c) Elulagudam
	f) Mangali thanda	10.	Singaram
	g) Polepalli thanda	11.	Dugyal
	h) Ramavath thanda		a) Pilligundla thanda
	i) Nenavath thanda		
	j) Suryagani thanda		
2.	Fakeerpur	12.	Thirmalagiri
3.	Mallapur		a) Vaddarigudem,
	a) Yerraguntla thanda	13.	Medaram
4.	Vaddipatla		a) Rangareddiguda
	a) Chinthala thanda		b) Madharigudem
	b) Pedamati thanda	14.	Ghanpur
	c) Palgu thanda		a) Kodandapur
	d) Hemugoni thanda		b) Munavath thanda
	e) Puttangandi thanda		c) Ghanpur Gate
	f) Pavurala thanda		
5.	Pulicherla	15.	Polkampalli
	a) Komatikunta thanda	16.	Ghanpalli
	b) Yerraguntta thanda	17.	G. Bhemampalli
6.	Parvedula		a) Rainapalem
	a) Palthi thanda		b) Jinukalavaniguda
	b) Suddabai thanda	18.	Mosangi
	c) Bettu thanda		a) Redlagudem

19. Kothulapur
20. Kothulapur
 a) Konaiguda
 b) Bapaniguda
 c) Battuguda
 d) Therathigudem
21. Mudipalli
 a) Bharatpur
 b) Nadimbaigudem
 c) Singarajpalli
 d) Chavullagudem
22. Kacharam
23. Junuthala
 a) Valloniguda
 b) Medibaiguda
 c) Rajagani thanda
24. Juvviguda
 a) Thandarpalli
 b) Juvviguda thanda
 c) Jinnai Chintla
25. Gurrampode
 a) Vaidireddiguda
 b) Upparigudem
26. Mulkalpalli
27. Chamled
 a) Bantuguda
 b) Kottoniguda
 c) Peddabaiguda
 d) Pittalguda
28. Amloor
29. Bollaram
30. Pallepahad
31. Nadikuda
32. Mukkemula
33. Yacharam
 a) Kachollaguda
34. Marepalli
35. Koppole
 a) Eldlapahad
 b) Venkatapur
 c) Koyaguronibai
 d) Buddareddiguda
 e) Bodapahad
 f) Laxmideviguda
 g) Aregudem
36. Thurkapalli
 a) Ajlapur
37. Gouraram
38. Alwal
39. Ventadripalem
40. Kothapalli
41. Chintapalli
 a) Chintapalli Tanda East
 b) Chintapalli Tanda West
42. Tenepalli
 a) Satyagopu Tanda
 b) Chintaguda
 c) Kothoniguda
43. Pendlipakala
 a) Pendlipakala Tanda
 b) Islabad Tanda
 c) Honica Tanda
 d) Barothgani Tanda

44. Chintakuntla
a) Korrani Tanda
b) Chnnambavi Tanda
c) Deshmuk Tanda
d) Palaparthi Tanda
e) Modugundla Tanda
45. Vootlapalli
a) Gemyonaik Tanda
b) Kesa Tanda
c) Jairam Tanda
46. Madhapur
47. G.Nemlipur
48. Kesammenipalli

TOTAL MAIN VILLAGES: 48

HAMLETS : 81

LIST OF VILLAGES AND HAMLETS FOR THE COMPREHENSIVE
PROTECTED WATER SUPPLY SCHEME IN NALGONDA DISTRICT

Sl.No.	Name of the Village and Hamlet	Sl.No.	Name of the Village and Hamlet
1./	Parlapalli	14./	Kalvapalli
2./	Makkapalli		a) Vaddariguda
3./	Vtlapalli	15./	Kolumunthalapahad
4./	Mylapur		a) Kothabai
5./	Vottikode		b) Ramunigundla thanda
	a) Bungonibai		c) Kindi thanda
	b) Chamalonibai		d) Kesai thanda
			e) Jaggiah thanda
6./	Kasthala	16./	Mustipalli
7./	K.Mallepalli		a) Rajanayak thanda
	a) Mallepalli X Road		b) Botai thanda
	b) Chennoniguda		c) Munti thanda
	c) Pachetibai		d) Parsai thanda
	d) Gourikunta thanda	17./	Pagidipalli
	e) Pathalawath thanda	18./	Banda Thimmapur
	f) Buddoni thanda	19./	Sunkishala
	g) Natyal thanda		a) Patimeedi thanda
	h) Geeja thanda	20./	Fakeerpur
8./	Doniyal	21./	Mallavar Medlovai
	a) Reddyagani thanda	22./	G.Mallepalli
9./	Chinna Adiserlapalli		a) Bantuguda
	a) Vadditiya thanda	23./	Revalli
10./	Chilkamarri	24./	Thummalapalli
	a) Peddabaiguda	25./	Mahammadapur
11./	Rollakal		a) Chinnamahammadapur
12./	Gummadavelli		
13./	Palvai		
	a) Mondikoniguda		

26. ✓ Devathapalli
 a) Kusuma thanda
 b) Rekya thanda
 c) Devathapalli thanda
27. ✓ Sharbhapur
28. ✓ Venkatampet
 a) Laxmi thanda
 b) Gasiram thanda
 c) K. Thanda
 d) Amargani thanda
 e) Dania thanda
29. ✓ Pasnoor
 a) Challoni Kunta
 b) Naminayak thanda
 c) Raja thanda
 d) Jammiguda
 e) Pogillaguda
30. ✓ Kethepalli
31. ✓ Thirmalgiri
32. ✓ Nampalli
 a) Venttedduguda
 b) Uppariguda
33. ✓ Peddapur
 a) Pedda thanda
 b) Rajakunta thanda
 c) Thurupu thanda
 d) Narsimhuluguda
 e) Navellaguda
 f) Nimmatoni bavi
 g) Bojya thanda
 h) Bandla guda
 i) Jan thanda
34. ✓ K. Thirmalgiri
35. ✓ Chamalapalli
36. ✓ Ganugupalli
37. ✓ Pochampalli
 a) Bantuguda
 b) Papponiguda
38. ✓ Nelvalpalli
39. ✓ Chittampahad
-
40. ✓ Surepalli
41. ✓ Chintaguda
42. ✓ Kondapur
43. ✓ Shakajipur
44. ✓ Sultanpur
 a) Parsamvariguda
45. ✓ Chennaram
 a) Gemyanaik tenda
 b) Komyanaik thanda
 c) Anuboth thanda
 d) Gurula thanda
46. ✓ Seripalli
 a) Peda thanda
 b) Jatya thanda
 c) Ratya thanda
47. ✓ Gundrepalli
 a) Komatibaviguda
 b) Anjulabaviguda
- TOTAL MAIN VILLAGES: 47.
 HAMLETS : 64.

LIST OF VILLAGES AND HAMLETS FOR THE CPWS SCHEME
IN NALGONDA DISTRICT

Sl.NO.	Name of Revenue Village and Hamlet	Sl.No.	Name of Revenue Village and Hamlet
1.	Gadta Gouraram	14.	Mallareddipalli
	a) Harijana Pur	15.	Humanthalapalli
	b) Morsu Gouraram	16.	Bangarigadda
2.	Hydalapur		a) Gollaguda
3.	T.P. Gouraram		b) Papaireddiguda
	a) Narsimulagudem	17.	K.Gouraram
	b) Thungapadu	18.	Angadipet
4.	Mallapurajupalli	19.	Chadur
5.	Thurumalapur		a) Lakkineniguda
6.	S.Lingotam	20.	Regatta
	a) Laxmapur	21.	Ponugode
7.	Vaddepalli		a) Ramachandrapur
8.	Damera	22.	Thummalapalli
9.	Narallapalli		a) Timmareddiguda
10.	Varkala	23.	Idikuda
11.	Vinjamur		a) Thurkoniguda
	a) Kistarayanipalli	24.	Pullemala
	b) Edullapalli		a) Singaronibavi
	c) Narsimhapur		b) Marribavi
	d) Rayaniguda	25.	Kondapur
	e) Battugudem	26.	Cholledu
	f) Vinjamur Thanda		a) Gollaguda
	g) Devulathanda		
	h) Beddamvariguda		
12.	Cninthapalli		
13.	Narsarlapalli		
	a) Nasarlapalli thanda		

27. Bodangiparthi
28. Kompalli
a) Thurupuguda
b) Padmatiguda
29. Chikatinidi^{ma}
a) Kammaguda
b) Elkolaguda
30. Mungode
a) Kammaguda
b) Batlakalva
c) Laxmideviguda
d) Thurupuguda
e) Raiguda
f) Sonabanda
g) Mangollaguda
h) Narthnoguda
31. Solipur
32. Gudapur
33. Karatikal
a) Dubbakalva
34. P. Domalapalli
a) M. Domalapalli.
b) Mattubaigudem
c) Gollaguda
d) Parepalliguda
35. Kalvapalli
36. Pulipalpula
a) Beeravelliguda
b) Gangoriguda
37. Kakulakondaram
a) Ramulabanda
38. Kanchanapalli
a) Deepakunta
39. Singaram
40. Palivela
41. Ipparthy
42. Kistapur
43. Ookondi
44. Thalla Vellemla
a) Vembai
45. Yelikatte
46. B. Vellemla
a) Kothaguda
47. Auravani
48. Appajipeta
a) Narlloniguda
b) Battuguda
49. Buddaram
50. Udataalapalli
a) Perumalla Tanda
b) Yotwaliguda
c) Pubbataguda
51. Kalvakuntla
a) Balluvariguda

52. Seridipalli
a) Gollaguda
53. Jamistanpalli
54. Kachlapur
55. Donekal
56. Sivaneniguda
57. Chinnakaparthi
a) Mosuguda
b) Boyagubba
c) Yenugula Dore
58. Bongoni Chenuvu
59. Piddanpally
60. Peddakaparthi
a) Areguda
61. Chityal
a) Venkatapuram
b) Pochambaviguda
62. Vanipakala
63. Mandra
64. Urumadla
65. Ratipally
66. Perepally

TOTAL MAIN VILLAGES : 66

HAMLETS : 59

ADDITIONAL VILLAGES WHERE THE WATER NEEDS OF THE
VILLAGES COVERED UNDER A.P. I IS TAKEN CARE EXCLUDING
PIPE CONNECTIONS TO THE VILLAGES

1. Anneparthi
2. Yellareddyguda
 - a) Dasariguda
 - b) Sesibaviguda
 - c) ChinnaNarayanapoor
 - d) Kondapakagudem
3. Chervugattu
 - a) Gummalabavi
 - b) Yenugula Dori
4. Chowdampalli
5. Nereda
 - a)Guddireddypally
6. Watlimarathi
7. M.Yedavalki
 - a) Naibavi
 - b) Pusulapahad
8. Cherlapalli
9. Marringuda
10. Nemnani
11. Narketpalli
 - a) Gopalapally
 - b) Chintabaviguda

TOTAL MAIN VILLAGES : 11

HAMLETS : 11

LIST OF VILLAGES AND HAMLETS FOR THE COMPREHENSIVE
PROTECTED WATER SUPPLY SCHEME IN NALGONDA DISTRICT

Sl.No.	Name of the Revenue village and Hamlet	Sl.No.	Name of the Revenue Village and Hamlet
1.	Thakkadlapalli a) Rotigadda thanda	12.	Godakondla a) Mall (Venkateswarnagar)
2.	Chakalisherupalli	13.	Thirgandlapalli
3.	Kurned a) Gopya thanda b) Bojya thanda c) Gollapalli d) Rathya thanda	14.	Thammadapalli
4.	Kurnapalli a) Saireddigudam b) M.Mallepalli	15.	Yargandlapalli a) Narsimhapur b) Azulapaur c) Azulapur thanda
5.	P.K. Mallepalli	16.	Kondur a) Kothaguda b) Padmati thanda c) Botimedi thanda
6.	Martiguda a) Thanda	17.	Indurthi a) Sivannaguda b) Thandarpalli c) Ramreddipalli d) Cherlaguda e) Narsireddiguda
7.	Batlapalli	18.	Sarampet a) Gaddonigudam b) Sarampet thanda c) Munnoriguda
8.	Vottipalli a) Rajpeta thanda	19.	Lankalapalli a) Poliniguda b) Inulagudem
9.	D.Bheemanpalli a) Kammaguda b) Bheemal thanda c) Boya thanda	20.	Narmeta
10.	Madanapur	21.	Donipamula a) Jogiguda
11.	Polepalli Ramnagar a) Botimedi thanda b) Thurpu thanda c) Padamati thanda		

23. Venkepalli
K.B.Palli
a) Saibaba thanda
b) Bandakindi thanda
c) Pari thanda
d) Padmati thanda
24. Somarajuguda
a) Arjun thanda
b) Dharma thanda
c) Rajya thanda
d) Batla thanda
e) Pradhan thanda
25. Anthampeta
a) Anthampet thanda
26. Metichandapur
a) Gajilapur
b) Kottala
27. Namapur
28. Chilapur
a) Lachammaguda
b) Daku thanda
c) Dubba thanda
d) Yerra thanda
e) Kadeela thanda
f) Bollandevi thanda
g) Kopula thanda
h) Raku thanda
29. Voilapalli
a) Gollaguda
b) Sathya thanda
c) Marribai thanda
d) Pallegattu thanda
e) Radhanagar thanda
f) Amgoth thanda
g) Korra thanda
h) Pothuluri thanda
i) Sapavath thanda
j) Lohodi thanda
k) Jagan thanda
30. Survail
a) Moroniguda
b) Rajammabavi
c) Malreddiguda
d) Lingamvoriguda
e) Turkoniguda
f) Devireddi guda
g) Chittanna bavi
h) Yerrakunta
i) Yellandevi cheruvu
j) Gollaguda
31. Gujja
a) Kammaguda
b) Peddabhaviguda
c) Mukkadidevammabai guda
d) Budumarla guda
e) Thangella guda
32. Jangaon
a) Vachya thanda
b) Gandamalla thanda
c) Botimeedi thanda
d) Pallegattu thanda
e) Kadapagandi thanda
f) Aregudem
g) Porlu kunta
h) Botimedi thanda
33. Kothaguda
a) Kurmaguda
b) Goguloni bavi
34. Narayanapur
a) Gandhinagar thanda
b) Kurma kesaram
35. Kankanalagudem
a) Seriguda
b) Narammabavi
c) Lavodi thanda

36. / Chimiryal
 a) Suddabhavi guda
 b) Bantonibhavi
 c) Marribavi

37. / Guddimalkapur

38. / Mangadpalli

a) Chinthalaguda
 b) Damera

39. / Choutuppal

a) Lingareddiguda

40. / Thallsingaram

41. / Lingo jiguda

a) Ankeraddiguda
 b) Jilledu chelka
 c) Katum

42. / Panthangi

a) Aregudem
 b) Reddibai
 c) Gundlabai
 d) Thumbai
 e) Saidabad

43. / Uttuppal

a) Dharma thanda

44. / Theratpalli

a) Kammguda
 b) Seriguda

45. / Puttapaka

a) Battonibai
 b) Saigoni bavi
 c) Mathuroniguda

46. / Velmakanne

a) Kashollaguda

47. / Chelmeda

48. / Aipur

a) Isaltigudem

49. / Gundrampalli

50. / Lakkaram

a) Dharmojiguda
 b) Aregudem

51. / Kothulapur

a) Peddabaviguda

52. / Kothularam

a) Madupugudem

53. / Mohammadabad

a) VBL thanda
 b) Dubba thanda

54. / Umapur

TOTAL MAIN VILLAGES : 54.

HAMLETS : 122.

172

230 / villages

172
 172

LIST OF ANNEXURES

1. List of Villages taken up under NAP AP I
2. Memorandum of Association of Arthik Samata Mandal
3. Certificate of Registration
4. Registration Certificate under Foreign Contributions Regulations Act
5. Organogram of ASM
6. Balance Sheets
7. Organogram of ASM-NAP
8. Budget with an Explanatory Note
9. Mode of Operation of Bank Account
10. Activity Flow Chart

The 14 Existing N A P R W S Schemes in NALGONDA DISTRICT

Sl. No.	Name of Mandal	Name of Village
1.	Nalgonda	Nagaram
2.	Nalgonda	Anneparthi
3.	Nalgonda	Kanchanapally
4.	Nalgonda	Marriguda
5.	Nalgonda	M. Duppulapally
6.	Nalgonda	Kammaguda
7.	Nalgonda	Annareddyguda
8.	Narketpally	Yellareddyguda
9.	Thiparthi	Kanakalapally
10.	Pedda Adisherlapally	Chanlagudem
11.	Damasacherla	Adavidevalapally
12.	Gandapally	Pongode
13.	Nadigudem	Tellebelly
14.	Gurrampode	Tanedanapally

ARTHIK SAMATA MANDAL

(AN ORGANISATION FOR THE ACHIEVEMENT OF ECONOMIC EQUALITY)

CONSTITUTION

ARTHIK SAMATA MANDAL

Nastik Kendram, Patamata, VIJAYAWADA.

Pin : 520 006

(Telephone: 867330)

CERTIFICATE OF REGISTRATION OF SOCIETIES

Act XXI of 1860

SOCIETY No. 45 of 1978

I hereby certify that " ARTHIK SAMATA MANDAL " Atheist Centre, Patamata, Vijayawada--6, has this day been Registered Under The Societies Registration Act XXI of 1860.

Given under my hand at Machilipatnam this 2nd day on March One Thousand Nine Hundred and Seventy Eight / 11th Phalgun 1899 S.E.

(sd) K.VENKATESWARA RAO,
District Registrar,
Krishna Dist.,
2--3--1978.

((TRUE COPY))

ARTHIK SAMATA MANDAL

PREAMBLE

Since we find that whatever inputs we are able to put for increasing the production in an economy where disparity prevails, these are made use of by the rich not only leaving the lower ones without their due share but also giving more power to the strong to exploit the weak. Thus the disparity is increasing between the rich and the poor in the villages, the rural and the urban in the country and between the developing and the developed nations in the world. This widening gulf is the most dangerous portent of peacelessness resulting in consequences which can well be imagined. Here we remember Gandhi's dictum.

"Recall the face of the poorest and the most helpless man whom you may have seen and ask yourself, if the step you contemplate is going to be of any use to him, will he be able to gain anything by it? Will it restore him to control over his own life and destiny? In other words, will it lead to Swaraj or self-rule for the hungry and also spiritually starved millions of our countrymen? Then doubts and yourself melting away".

This fact has been the basic premise on which Gandhi gave his call for "Unto this last" or "ANTYODAYA" and included economic equality as one of the pivotal programmes of his constructive work.

To give effect to this programme a body was formed in the year 1952 under the leadership of Gandhiji's close associates who interpreted and lived on Gandhian principles of economic equality and the life long crusaders for the dignity of the common man - J.C. Kumarappa and Gora.

Now it is the time to establish this institution "Arthik Samata Mandal" to help the poorest and to pursue the dream of Gandhi, Kumarappa and Gora.

ARTHIK SAMATA MANDAL

MEMORANDUM OF ASSOCIATION

1. NAME OF THE INSTITUTION:

The name of the Institution shall be "ARTHIK SAMATA MANDAL".

2. SITUATION OF REGISTERED OFFICE:

The Registered Office of the ARTHIK SAMATA MANDAL shall be situated at ATHEIST CENTRE, Patamata, VIJAYAWADA -- 6 Krishna District.

3. AIMS AND OBJECTIVES:

- I. To Promote and facilitate study and research in regard to Gandhian thought and allied subjects, with a view to influencing the thought and action of the people and helping them to maintain peaceful, harmonious and happy social relations without hatred or violence of any kind;
- II. To impart and promote scientific, secular, democratic and cosmopolitan outlook among the people and to make them better citizens by helping them to realise their responsibilities and to discharge their duties to Society through various social, economic, educational and cultural processes.
- III. To help and promote peaceful, non-violent and constructive activities for social change.
- IV. To undertake Gandhian constructive programmes aimed at relieving the people in general and the people in rural areas in particular from their existing poverty, and to foster cultural and social development.

To undertake any or all of the activities mentioned below:

GANDHIAN CONSTRUCTIVE ACTIVITIES:

- a) Basic Education
- b) Adult Education
- c) Improvement of village arts and crafts
- d) Promotion of National Integration
- e) Improvement of Art, literature and science
- f) Promotion of economic equality through peaceful and non-violent means
- g) To propagate the Gandhian concept of Trusteeship.

- V. To provide guidance and consultation to the organisations and government agencies engaged in rural development in implimenting their programmes and the evaluation of their performances.
- VI. To help organisations working in rural areas to adopt and use the modern technology in their efforts for rural development;
- VII. To organise training programmes, seminars and work-shops for the workers of the voluntary organisations engaged in rural development and to develop their skills and methods of work.
- VIII. To establish maintain and aid institutions that have undertaken the above programmes.
- IX. To acquire movable, and immovable properties on behalf of the Mandal and to utilise, sell and mortgage etc., or otherwise deal with the movable properties of the Mandal.
- X. To establish libraries and reading rooms and to do such other acts as may be conducive to the attainment of the above objects and also to promote the establishment of libraries and reading rooms.
- XI. To fulfill the above objects of the Mandal, the Mandal shall raise funds and contributions, and can spend sell, mortgage or collect movable and immovable properties wherever necessary, establish offices, open branches and to undertake projects.
- XII. To raise funds for the proper functioning of the Mandal from members either as donations, deposits, advances, loan subscriptions or otherwise and also to receive from public institutions, Government Agencies (Statutory Boards) such as other Boards funds by way of loan, grant and subsidy etc.
- XIII. To produce and disseminate necessary and useful literature for propagating the objects of the Mandal.

The names addresses, Occupations and Designations of the Members of the Board of Trustees (Managing Committee) to whom the Management of affairs of the Mandal are entrusted as required under section of the Societies Registration Act are :

Sl. No.	Name of the Person	Designation	Address	Occupation
1.	Smt Chennupati Vidya	Chairman	Patamatalanka	MP & Social Worker
2.	Sri M. Veeraiah	Secretary	Nastik Kendran Patamata Vijayawada	Social Worker
3.	Sri G.Sivarama Murthy	Trustee	Shantinagar Tirupati	Social Worker
4.	Smt. Hemalata Lavanam	Trustee	Atheist Centre Patamata Vijayawada	Social Worker
5.	Sri C.Tirupati Sastry	Trustee	Vasavyanagar Patamata Vijayawada	Social Worker
6.	Sri Y. Vidyasagar M.A. (S.W)	Trustee	Patamatalanka Vijayawada	Social Worker
7.	Sri G. Niyanta (M.Sc.) Tech	Trustee	Atheist Centre Patamata Vijayawada	Social Worker
8.	Sri Y. Madhu	Trustee	Pedanemali Via Timmapuram Suryapet Tq Nalgonda Dt	Social Worker
9.	Sri P. Viswanath M.Sc (Agri)	Trustee	Bapatla Guntur Dt	Social Worker

RULES AND REGULATIONS

1. NAME OF THE INSTITUTION:

The name of the Institution shall be "ARTHIK SAMATA MANDAL".

2. REGISTERED OFFICE:

The Mandal will have its Registered Office at ATHEIST CENTRE, Patamata, VIJAYAWADA - 520 006.

3. THE AREA OF OPERATION:

The Mandal may have its activities in all the districts of Andhra State and may have extended in other parts of the country.

4. F U N D S :

The funds shall be spent only for the attainment of the object of the Mandal and no portion thereof, shall be paid or transferred directly or indirectly to any of its members through any means.

5. The programme of the Mandal shall be carried by the following bodies:

(i) GENERAL BODY; (ii) BOARD OF TRUSTEES

6. The Board of Trustees i.e., the Managing Committee shall consists of nine members, including Office Bearers.

7. MEMBERSHIP:

The membership shall be of the following categories, namely,

(a) INDIVIDUAL ; (b) HONORARY

8. (a) INDIVIDUAL MEMBERS:

All persons above the age of 21 years recognised by the Mandal as bonafide members in the field of Gramdan and Bhoodan Movements, Khadi and village Industries not engaged in any activity inconsistent with the aims and objects of the Mandal, may, on application, be enrolled as members;

- (b) HONORARY MEMBERS: Only such individuals, as in the opinion of the General Body of the Mandal have been found qualified because of their distinguished services in the furtherance of the aims and objects, or such outstanding personalities whose membership, in the opinion of the General Body, shall and to the General prestige of Mandal, be invited by a situation and a special resolution of the General Body to join the Mandal as an Honorary Members.
- (ii) All nominations for honourary membership shall be received by the Board of Trustees in the first instance, who shall be competent to scrutinise the case/cases and recommend to the General Body such cases in their unanimous opinion deserve consideration.
- (iii) Honorary Members will not enjoy all privileges available to individual members. They will act only as advisers to the Mandal.

9. SUBSCRIPTION FOR MEMBERSHIP CATEGORIES:

- (a) All life members of the Mandal shall pay a membership fee of Rs.100=00 towards their subscription. The membership shall commence either on payment of the subscription of Rs.100=00 in lumpsum or on payment of ten monthly instalment of Rs.10=00. All trustees of the Mandal shall be life Members of the Mandal.
- (b) In the case of individual members including artisans other than life members, they shall pay Rs.1=00 per month each, or give two hanks of handspun yarn per month.
- (c) Membership fee shall be payable in advance at the beginning of every financial year and shall be payable within one month from the day of its falling due;
- (d) Any member who fails to pay his subscription within three months from the due date will automatically cease to be a member and will lose his right to vote.
- (e) The General Body shall however be competent to revise the rates of the membership subscription as deemed fit;
- (f) Every application for membership of a member, other than the initial promoters, shall be made in the prescribed form accompanied by an admission fee, if any, that may be fixed by the Board of Trustees, from

time to time and shall be addressed to the Chairman of the Mandal;

- (g) All applications for membership shall have to be approved by the Board of Trustees which reserve the right to admit or reject any application without assigning any reason whatever and whose decision shall be final;
- (h) The membership of the member of any category shall be liable for termination by a simple majority vote of the General Body Meeting on the report of the Board of Trustees that :
 - i) the member has made default in the payment of membership fee for a period of exceeding three months or that the behaviour of the member has been prejudicial or detrimental to the principles and objects of the Mandal;
 - ii) in the case of the individual members and membership shall also be discontinued if the member;
 - a) is proved to be below 21 years of age;
 - b) has been found to be of unsound mind;
 - c) has been convicted of a criminal charge involving moral turpitude;
 - d) is an undischarged insolvent.

10. M A N D A L

All members of the Mandal shall form into a Body, herein after known as "ARTHIK SAMATA MANDAL".

11. GENERAL BODY

The General Body shall meet once in a year in the month of June. The special General Body Meeting can be earlier if necessary. The Secretary shall give as far as possible, one month's notice for such a meeting announcing the date and venue of the meeting. If however such meeting is not convened by the Secretary, the Chairman can on requisition made by 3/5th members of the General Body, direct the Secretary to call for such meeting.

All members referred to the in clause 6 shall constitute the General Body of the Mandal and shall meet atleast once in a year to:

- a) to pass the budget for the ensuing year and to approve expenditure a statement of the previous year;

- b) frame and amend the rules of the Mandal from time to time as may be deemed necessary on the recommendation of the Board of Trustees;
- c) consider any other matters brought before it by any member duly approved by the Chairman.
- d) the audit report shall be placed before the General Body for its ratification;
- e) the meetings of the General Body, Board of Trustees shall be presided over by the Chairman or in his absence, the Vice-Chairman or in his absence by such member as may be elected for the purpose by the members present and voting;
- f) to approve the report of the activities of the Mandal.

12. BOARD OF TRUSTEES:

- a) The entire property (NIDHI) of the Mandal shall rest in the Board of Trustees;
- b) To begin with the Board of Trustees shall consists of
 - 1. Sri Prabhakarji Chairman
 - 2. Smt Chennupati Vidya Vice-Chairman
 - 4. Sri G. Sivaram Murthy Trustee
 - 4. Smt Hemalatha Lavanam Trustee
 - 5. Sri R. Arjuna Rao Trustee
 - 6. Sri C. Niyantha Trustee
 - 7. Sri Y. Madhu Trustee
 - 8. Sri Jayasimhachary Trustee
 - 9. Sri M. Veeraiah Secretary

These Trustees will hold Office for the first five years, thereafter, three trustees out of the first nine trustees as mentioned above, as may be determined by lot shall retire, by rotation every three years and their vacancies shall be filled in by the remaining trustees. Such retiring trustees will be eligible for renomination.

- c) the Board of Trustees shall
 - i) meet atleast once in three months. The quorum for conducting business in such meetings shall be five.
 - ii) elect the Chairman, Vice-Chairman, Secretary and Treasurer from out of its members who shall hold

Office for a period of five years initially and after completion of the said term there shall be election from out of the Trustees of Chairman, Vice-Chairman, Secretary and Treasurer, every three years by the Board of Trustees;

- (d) The Board of Trustees shall perform all transactions relating to the Mandal and its branches e.g. purchase, sale, mortgage, lease of its properties and to receive loans and stocks of goods;
 - (e) all policy matters relating to the utilisation of funds and other financial matters of the Mandal shall be decided by the Board of Trustees;
 - (f) the Board of Trustees shall have power to appoint such sub-committees as and when necessary to advise the Mandal on such matters as the Board of Trustees deem necessary. The Board of Trustees have the power to coopt any experts of their choice on such advises becomes necessary.
13. TERM OF OFFICE: The Board of Trustees mentioned in the Memorandum of Association shall constitute the first of the Mandal and its period of Office shall be FIVE years.
14. QUORUM: a) The quorum for the General Body shall be 1/2 of its members;
- b) The quorum of the Board of Trustees shall be Five.
15. EXTRAORDINARY MEETING: Extraordinary Meeting can be called for by the Secretary on the requisition of the Chairman, such meeting shall also be called by the Secretary if he receives a requisition to that effect signed by atleast 1/3rd of the total members on rolls of the Mandal within one month from the date of receipt of the requisition.
16. ORGANISATIONAL SET UP: The rules and regulations necessary for the promotion and progress of the activities of the Mandal shall be prepared by the Trust Board. The Trust Board shall be responsible for carrying on the programme of work outlined by the Mandal and shall make proper arrangements for the organisational set up required for the purpose. The Board of Trustees shall have authority over the properties and finances of the Institution.

17. Action Committee on behalf of the Mandal will have to be constituted to work actively for the quick and timely realisation of the special forms of assistance available to them from the State and Central Governments. The Action Committee would also assist the Mandal in securing the translation into action of the special safeguards and the privileges provided in the constitution of India.
18. The General Body shall have power to alter, amend or abridge the rules and regulations within the meaning of the constitution of the Mandal on the recommendation of Board of Trustees.
19. VALADITY OF MEMBERSHIP: If any member of the Trust Board absents himself/herself for three consecutive meetings he/she shall cease to be the member of the Trust Board and shall lose right to vote.
20. DUTIES OF OFFICE BEARERS:
 - a) CHAIRMAN: The Chairman shall preside over all meetings of the Mandal, supervise all activities of the Mandal and give directions to the Secretary for the administration of the Mandal. In the absence of the Chairman the Vice-Chairman of the Mandal shall preside over the meetings. In his absence the Board of Trustees shall choose one amongst them present to preside over the meeting;
 - b) VICE-CHAIRMAN: In the absence of the Chairman, the Vice-Chairman of the Mandal shall preside over the meetings;
 - c) SECRETARY: The Secretary shall convene the meetings of the Board of Trustees as well as the meetings of the Executive Committee as provided for. He shall present the accounts and reports to the Board of Trustees, periodically, shall cause to maintain accounts and records, present the annual reports and balance sheets etc., to the Board of Trustees and to other bodies and do every thing for the progress and furtherance of the objects of the Mandal. He shall function as the Chief Executive of the Mandal.
 - d) TREASURER: All documents on behalf of the mandal shall be executed by the Chairman, Treasurer and Secretary of the Mandal in accordance with the Resolution passed by the Board of Trustees in that behalf and that the Chairman, Treasurer and Secretary shall use or be used in the name of the Mandal;

- e) TRUSTEES: All the trustees shall assist to the chairman, Secretary, and Treasurer of the Mandal in day to day work.
21. REMOVAL OF MEMBERSHIP: The Board of Trustees of the Mandal may refuse membership to any body without assigning any reason what-so-ever. A member of the General Body can be expelled by the Board of Trustees in the event of member acting in a manner prejudicial to the objects of the rules and regulations of the Mandal.
22. ADMISSION OF THE NEW MEMBERS: All applications received from institution seeking admission into the Mandal fulfilling the conditions prescribed by the Mandal shall be placed before the Board of Trustees which shall decide the grant of membership.
23. REPLACEMENT OF FILLING IN VACANCIES: In the case of vacancies arising by resignation, death etc., in the Board of Trustees, the Board of Trustees shall fill up the vacancies by nomination.
24. APPROVAL OF RESOLUTIONS BY CIRCULATIONS: If for any reason the Board of Trustees cannot be convened to meet, resolutions of the Mandal can be circulated among the members of the Board of Trustees and their approval thereof obtained and incorporated in the minutes of its next meeting.
- If however, a majority of members do not approve of the resolution, the same should be placed before the next meeting of the Board of Trustees.
25. AMENDMENTS TO RULES AND REGULATIONS: The General Body shall have power to make amendments to and alterations in the constitution and rules of the Mandal at a meeting specially convened for the purpose by a 2/3rd majority vote of the members present and voting provided that such amendments and alterations to the constitution and rules are not inconsistent and incompatible with the aims and objects of the Mandal or the spirit underlying the same. Such resolution shall become operative only when it is once again affirmed at another become operative only when it is once again affirmed at another subsequent meeting of the General Body convened by a Majority of 2/3 for the purpose after an interval of one month after the passing of the resolution in the first meeting.
26. The General Body shall have power to approve rules from time to time for the proper conduct of the affairs of the Mandal.

27. OFFICIAL YEAR: The Official Year of the Mandal shall be from APRIL to MARCH of the Year.
28. ACCOUNTS: The annual accounts of the Mandal for each financial year shall be prepared in accordance with the rules governing the same and got audited by auditors appointed for the purpose and place before the General Body within the close of the Next Financial Year or earlier.
29. APPOINTMENT OF AUDITORS: The Board of Trustees shall appoint auditors annually for the audit of accounts.
30. DISSOLUTION: The Mandal shall be dissolved by a decision of 3/5th of the total members at an extraordinary meeting of the General Body specially convened for the purpose and the funds of the Mandal shall be paid or transferred after meeting all the liabilities to some other with similar aims and objects.
31. CERTIFIED THAT THIS IS A CORRECT COPY OF RULES AND REGULATION OF 'ARTHIK SAMATA MANDAL'.

A M E N D M E N T S:

25. (a) No amendment shall take place either in the Memorandum of Association or in the Rules and Regulations without the prior approval of the Commissioner of Incometax, Andhra Pradesh, Hyderabad.
30. (a) In case of winding up of the institution, all the income and assets will be transferred to an institution which is having similar objects which has been registered to the Commissioner of Incometax under Section 12A(a) of the Incometax Act, 1961.

* * *

Certificate of Registration of Societies

Act XXI of 1960

Society No. _____ of 1970.

I Herby certify that "A THOLA BAKALI MANDAL" AGRICULTURE CHURCH,

CHAYALI, NARAYANAPETA,

has this day been Registered Under The Societies Registration Act XXI of 1960.

Given under my hand at Machilipatnam this 2nd day of _____ One Thousand Nine Hundred and Seventy Eight.

[Signature]
DISTRICT REGISTRAR,
KRISHNA DISTRICT

REGIONS D
MOST IMMEDIATE

No.II/21022/ 61 (273)/05-FCRA.III
Government of India/Dharat Sarkar
Ministry of Home Affairs/Grih Mantralaya

New Delhi, the

22 MAR 1985

To

Smt. Chennupati Vidya, Chairman,
Arthik Samata Mandal, Patamata, Vijayawada
Krishna (AP).

Sub: Foreign Contribution (Regulation) Act, 1976- Allotment of
Registration Number-

Sir/Madam,

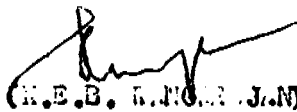
With reference to your application No. _____ dated 27.11.84

I am directed to say that your association has been allotted the following registration number in terms of section 6(1)(c) of the Foreign Contribution (Regulation) Act, 1976,

0 1 0 2 6 0 0 2 5

till the Central Government by notification in the official Gazette, directs that the association shall not, after the issue of such notification, accept any foreign contribution without the prior permission of the Central Government or in case of any change taking place in regard to the name of the association, its address, its registration and its nature, its aims and objects, etc, it requires fresh registration. You are also advised to scrupulously comply with the provision of the Foreign Contribution (Regulation) Act, 1976 and the rules framed thereunder.

Yours faithfully,



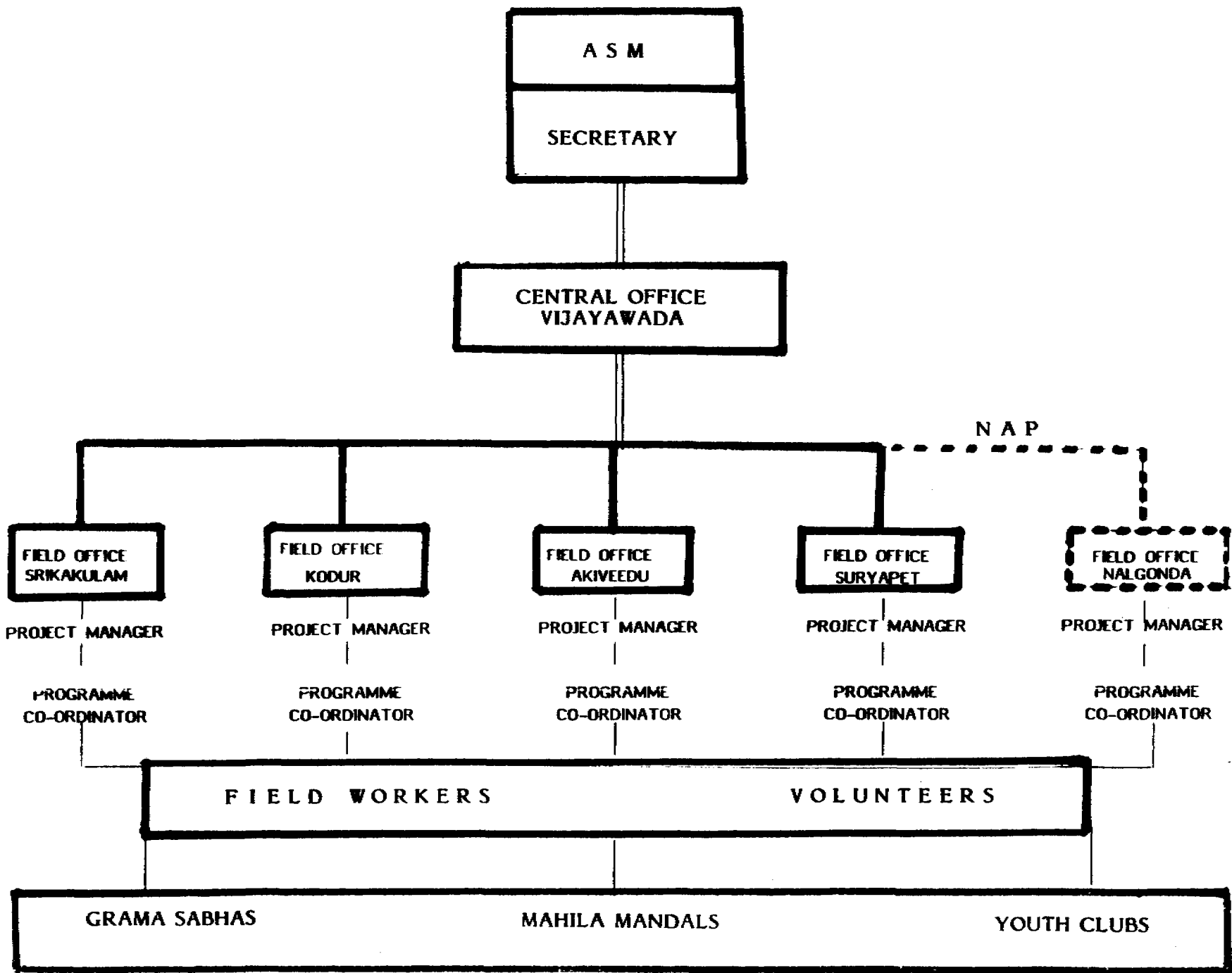
(K.E.B. SARGHARJAN)
FOR DEPUTY SECY, TO THE GOVT. OF INDIA.

No.II/2102 / 61 (273)/05-FCRA-III Dated, the
Copy to the Branch r/Agent Central Bank of India, Benz Circle branch Patamata.

The association referred above has intimated that it has a separate bank account number 6474 in your branch of the bank in respect of the foreign contribution received by it. This may please be confirmed. This Ministry may kindly be informed whenever the above bank account is closed or another account number in respect of foreign contribution is allotted to the association.

2. FCRA-II Section.
3. 2 Spare copies.

(K.E.B. SARGHARJAN)
FOR DEPUTY SECY, TO THE GOVT. OF INDIA



N.N. MURTY & CO
Chartered Accountants

Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 011

AUDITOR'S REPORT

We have audited the accounts of ARTHIK SAMATA MANDAL, VIJAYAWADA-6 for the year ending 31.03.1990 and report as under:

The institution is receiving funds from various funding agencies with a direction how to spend the money. The balances left out as on 31.03.1990 in each funding agency account are shown separately in the Balance Sheet. A Receipts and Payments account and Income and Expenditure account are prepared for each funding agency and are annexed to this report.

Separate Receipts and Payments account, Income and Expenditure account are prepared for Vocational Training account and Arogya Sudha account and are annexed to this report.

We further report:

- a) that the annexed ARTHIK SAMATA MANDAL FUND Account shows a fair view of the surplus earned by the institution for the year ending 31.3.1990 and
- b) that the annexed Balance Sheet as on 31.3.1990 is a consolidated statement taking into account all the activities of the institution and it exhibits a fair view of the state of affairs of the institution as on the said date.

Date: 07.04.1990.



for N.N. MURTY & CO.
Chartered Accountants

Ramamohana R

(N. RAMAMOHANA RAO)
Partner.

N.N. MURTY & CO.
Chartered Accountants

Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 001

ARTHIK SAMATA MANDAL, VIJAYAWADA 520 006

CONSOLIDATED RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 1.4.1989 to 31.3.1990

RECEIPTS	Sch.No.	Rs. Ps	PAYMENTS	Rs. Ps
Opening Cash and Bank Balances	I	18,09,597.04	Foreign Contributions	II 82,07,533.60
Foreign Contributions	II	78,59,762.37	Local Contributions	III 99,480.75
Local Contributions	III	1,10,000.00	Other Expenditure	IV 98,251.31
Other Income	IV	1,72,025.11	Vocational Training	V 1,75,743.15
Vocational Training	V	5,09,400.28	Arogya Sudha	VI 24,492.65
Arogya Sudha	VI	44,700.00	Fixed Deposits	2,53,500.00
Fixed Deposits		8,32,000.00	Payments to Foreign Account	55,000.00
ADVANCES:			Payments from Foreign Account	99.20
Advance from Local Account to FC A/C.		55,000.00	Closing Cash and Bank Balances	VII 15,78,483.34
Advance from FC A/C Local Account		99.20		
Total		1,13,92,584.00	Total	1,13,92,584.00

for N.N. MURTY & CO.
Chartered Accountants

VEERAIAH
Secretary



Ramamohana Rao
(N. RAMAMOHANA RAO)
Partner

N.N. MURTY & CO.
Chartered Accountants

Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 011

ARTHIK SAMATA MANDAL :: VIJAYAWADA 520 006

BALANCE SHEET AS ON 31.03.1990

LIABILITIES	Schedule	Rs. Ps	Rs. Ps	ASSETS	Schedule	Rs. Ps
Foreign Contributions - Funds	II		12,28,765.58	ASM Building Account		2,45,792.02
Local Contributions - Funds	III		70,762.50	Fixed Deposits		9,53,500.00
Collateral Deposits			9,32,000.00	Fixed Deposits with Indian Bank		85,000.00
Security Deposit			85,000.00	Cash and Bank Balances	VII	15,78,483.34
<u>ASM FUND ACCOUNT</u>						
Opening Balance		2,20,073.78				
Add: Excess of Income over Expenditure		<u>73,773.80</u>	2,93,847.58			
<u>AROGYA SUDHA FUND A/C</u>						
Opening Balance		93,314.41				
Add: Excess of Income over Expenditure		<u>20,207.35</u>	1,13,521.76			
<u>VOCATIONAL TRAINING ACCOUNT:</u>						
Opening Balance		1,05,220.81				
Add: Excess of Income over Expenditure		<u>33,657.13</u>	1,38,877.94			
		Total	28,62,775.36	Total		28,62,775.36

VEERAIAH
Secretary



for N.N. MURTY & CO.
Chartered Accountants

(N. RAMAMOohana RAO)

N.N. MURTY & CO.
Chartered Accountants

Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 011

AUDITOR'S REPORT

We have audited the accounts of ARTHIK SAMATA MANDAL, VIJAYAWADA-6 for the period from 1.1.1988 to 31.3.1989 and report as under:

The Institution is receiving funds from various funding agencies with a direction how to spend the money. The balances left out as on 31.3.1989 in each funding agency account are shown separately in the Balance Sheet. A receipts and payments account is prepared for each funding agency and are annexed to this report.

Separate Receipts and Payments accounts, Income and Expenditure Account are prepared for Vocational Training account and Arogya Sudha account and are annexed to this report.

In view of the amendments made to Incometax Act, 1961 the Institution has changed its accounting year from Calendar year to Financial year. Hence the accounts are drawn up for the current year for a period of 15 months ie., from 1.1.1988 to 31.3.1989.

We further report that:

- (a) the annexed Income and Expenditure account of ARTHIK SAMATA MANDAL Fund Account shows a fair view of the surplus earned by the Institution for the period ending 31.3.1989 and
- (b) that the annexed Balance Sheet as on 31.3.1989 is a consolidated statement taking into account all the activities of the institution and it exhibits a fair view of the state of affairs of the Institution as on the said date.

Date: 20.04.1989.

for N.N. MURTY & CO.
Chartered Accountants

N. Ramamohana Rao

(N. RAMAMOCHANA RAO)
Partner




N.N. MURTY & CO.
Chartered Accountants

Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 011

ARTHIK SAMATA MANDAL, VIJAYAWADA 520 006
BALANCE SHEET AS ON 31.3.1989

LIABILITIES	Rs.Ps.	ASSETS	Rs.Ps.
Foreign Contribution Funds as per Schedule II	15,76,536.81	ASM Building Account	2,45,792.02
Local Contributions as per Schedule III	60,243.25	Fixed Deposits	9,32,000.00
Collateral Deposits	9,32,000.00	F.D.R. with Indian Bank	85,000.00
Security Deposit	85,000.00	Cash and Bank Balances as per Schedule VII	18,09,597.04
ASM FUND ACCOUNT:			
Opening Balance as on 1.1.1988	1,14,944.49		
Add: Excess of Income over Expenditure	1,05,129.29		2,20,073.78
AROGYASUDHA FUND ACCOUNT			
Opening Balance	56,659.91		
Add: Excess of Income over Expenditure	36,654.50		93,314.41
VOCATIONAL TRAINING ACCOUNT:			
Opening Balance	91,057.60		
Add: Excess of Income over Expenditure	14,163.21		1,05,220.81
Total	30,72,389.06	Total	30,72,389.06

Veeraiah
VEERAI AH
Secretary



for N.N. MURTY & CO.
Chartered Accountants

Ramamohana Rao



N. RAMAMO HANA RAO
Partner

N.N. MURTY & CO.
Chartered Accountants


Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 011

ARTHIK SAMATA MANDAL, VIJAYAWADA 520 006

CONSOLIDATED RECEIPTS & PAYMENTS ACCOUNT FOR THE PERIOD FROM 1.1.1988 to 31.3.1989

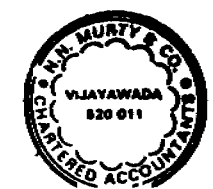
RECEIPTS	Rs. Ps.	PAYMENTS	Rs. Ps.
Opening Balance as on 1.1.1988 as per Schedule No.I	21,11,495.56	Foreign Contributions - II	81,43,477.63
Foreign Contributions - II	76,61,734.04	Local Contributions - III	63,101.95
Local Contributions - III	87,000.00	Other Expenditure - IV	87,419.03
Other Income - IV	1,92,548.32	Vocational Training - V	5,81,188.71
Vocational Training - V	5,95,351.92	Arogya Sudha - VI	39,190.50
Arogya Sudha - VI	75,845.00	FDR	85,000.00
Security Deposit	85,000.00	Advances & Refunds:	1,91,248.51
Advances & Refunds:		Closing Balance - VII	18,09,597.04
Advance from Vocational Training	1,00,000.00		
Advance	35,000.00		
Advance by Arogya Sudha	56,248.51		
Total	1,10,00,223.37	Total	1,10,00,223.37

Veeraiah
VEERAIAH
Secretary



for N.N. MURTY & CO
Chartered Accountants

Ramamohana Rao
(N. RAMAMOCHANA RAO)
Partner



N.N. MURTHY, B.Com., F.C.A.
Chartered Accountant

Phone: 75601
Satyanarayanapuram
VIJAYAWADA 520 011

AUDIT REPORT

I have audited the accounts of Arthik Samata Mandal, Vijayawada for the year ending 31-12-1987 and report as under.

The Institution is receiving funds from various funding agencies with a direction how to spend the money. The balances left out as on 31.12.1987 in each Funding Agency account are shown separately in the Statement of Affairs. A Receipts and Payment Account, Income and Expenditure Account and Statement of Affairs as on 31.12.1987 for each funding agency are prepared separately and are annexed to this report.

The Institution is also maintaining a Dairy Farm, Poultry Farm, LAMP Unit, Employment Generation Unit and a Hospital "Arogya Sudha", with a view to achieve the objects of the society. The accounts of the above units are audited first time for the year ended 31.12.1987 and hence the opening cash and Bank Balances are taken as the opening fund of each unit. Separate Receipts and Payments Accounts, Income and Expenditure Account, and Statement of Affairs are drawn for each unit and are annexed to this report.

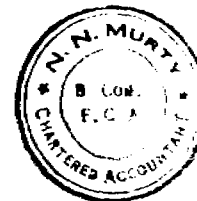
Thus the annexed Statement of Affairs as on 31.12.1987 is a consolidated statement taking into account the above activities of the Institution.

The annexed Income and Expenditure account shows a fair view of the surplus earned by the Institution for the year ending 31.12.1987 and the annexed statement of affairs of Arthik Samata Mandal shows a fair view of the state of affairs of the institution as on said date.

Place: VIJAYAWADA

Date: 02.02.1988.


N.N. MURTHY, B.Com., F.C.A.,
Chartered Accountant



N. N. MURTY,
B.Com., F.C.A.,
Chartered Accountant

ARTHIK SAMATA MANDAL - VIJAYAWADA 520 006

Phone: 75601
Satyanarayanapuram,
VIJAYAWADA 520 011

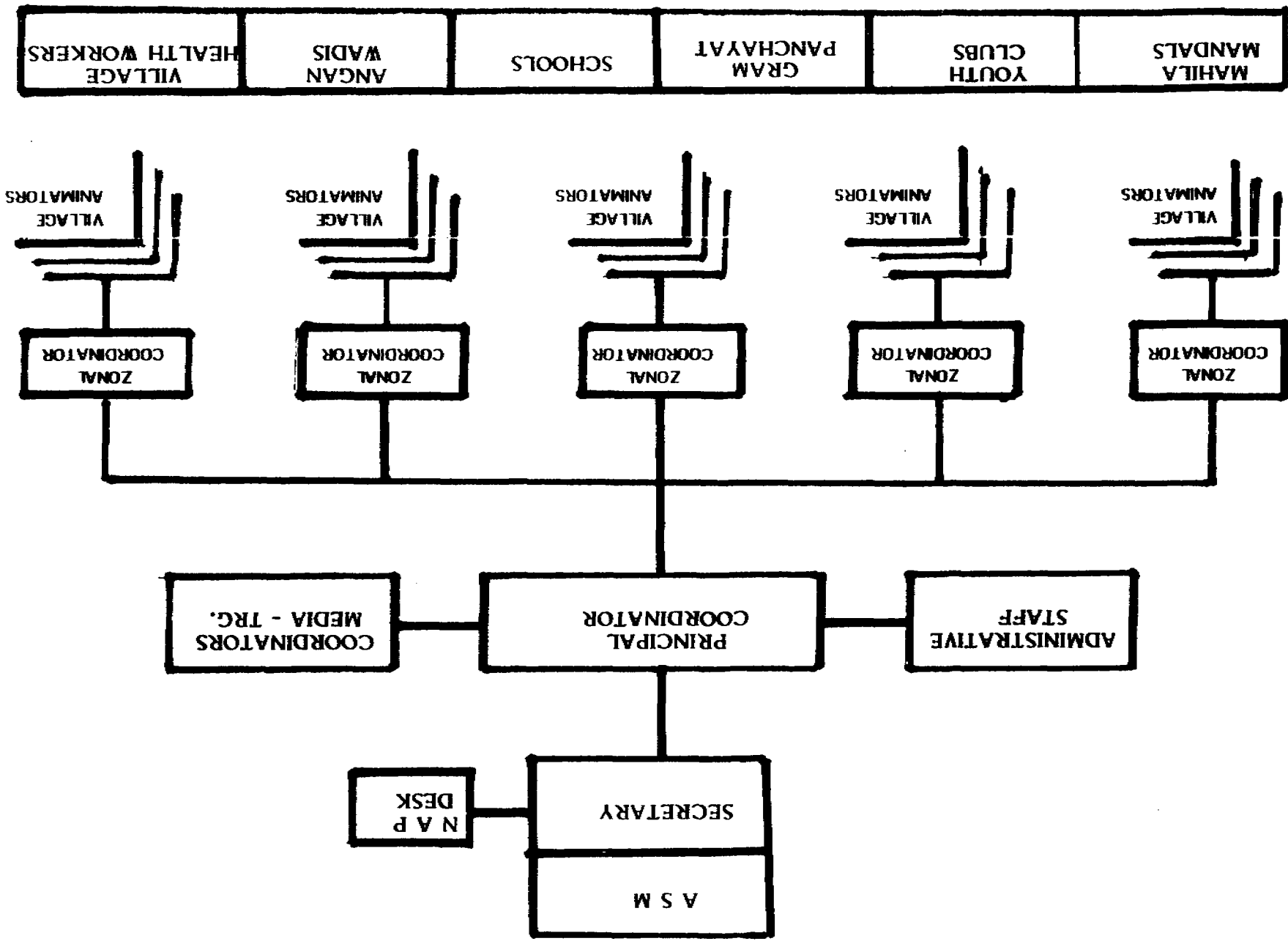
STATEMENT OF AFFAIRS AS ON 31-12-1987

LIABILITIES	Rs. Ps. !	ASSETS	R s Ps.
Foreign Contributions Funds (Schedule I)	20,58,280.40	ASM Building A/C.	2,45,792.02
Local Contributions Fund (Schedule II)	36,345.20	Fixed Deposits	9,32,000.00
Collateral Deposits	9,32,000.00	Amount Advanced by IGG A/C. to FC A/C.	45,000.00
Arogyasudha Fund A/C.	56,659.91	Cash & Bank Balances (Schedule III)	
Income Generation Group	91,057.60	1. ASM A/C.	20,08,778.07
Amount received from IGG AC. to FC A/c.	45,000.00	2. IGG A/C.	46,057.60
ASM FUND A/C.		3. Arogya Sudha	<u>56,659.91</u>
Excess of Income over Utilisation during the Year 1,51,004.40			21,11,495.58
Less: Opening Balance as per last Balance Sheet <u>36,059.91</u>	1,14,944.49		
TOTAL	33,34,287.60	TOTAL	33,34,287.60

VEERAI AH
Secretary



N.N. Murty
N.N. MURTY, B.Com., F.C.A.,
Chartered Accountant



COMMUNITY PARTICIPATION AND HEALTH EDUCATION ACTIVITIES - NALGONDA DISTRICT - APLII
 ARTHIK SAMATHA MANDAL - VIJAYAVADA

BUDGET PROPOSAL
 PERIOD: FIVE YEARS

S. NO.	BUDGET HEAD	BUDGET ALLOCATION															TOTAL UNITS	TOTAL AMOUNT (5*8+11+) (14+17)	
		YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5					
		Unit qty	Rate vil	Amount prs prd	Unit qty	Rate vil	Amount prs prd	Unit qty	Rate vil	Amount prs prd	Unit qty	Rate vil	Amount prs prd	Unit qty	Rate vil	Amount prs prd			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
1A	SALARIES (Nalgonda Level)																		
	1. Principal Coordinator	1	10	2000	20000	1	13	2100	27300	1	13	2205	28665	1	13	2431	31603	1per*5yrs	137666
	2. Coordinator - Media	1	10	1800	18000	1	13	1890	24570	1	13	1985	25799	1	13	2084	27088	1per*5yrs	123900
	3. Coordr -Devpt. Trng	1	10	1800	18000	1	13	1890	24570	1	13	1985	25799	1	13	2084	27088	1per*5yrs	123900
	4. Accountant/Office asst	1	10	1000	10000	1	13	1050	13650	1	13	1103	14333	1	13	1158	15049	1per*5yrs	68833
	5. Steno/Secretary	1	10	1000	10000	1	13	1050	13650	1	13	1103	14333	1	13	1158	15049	1per*5yrs	68833
	6. Drivers	2	10	800	16000	2	13	840	21840	2	13	882	22932	2	13	926	24079	2per*5yrs	110133
	7. Attender	1	10	400	4000	1	13	420	5460	1	13	441	5733	1	13	463	6020	1per*5yrs	27533
	8. Watchman	1	10	250	2500	1	13	263	3413	1	13	276	3583	1	13	289	3762	1per*5yrs	17208
	9. Incidentls/Insrnce	9	10	400	36000	9	12	420	45360	9	12	441	47828	9	12	463	50009	9per*5yrs	231507
	Total of A			134500			179813			186803		198243			208155				909514
1B	SALARIES (Zones Level)																		
	1. Coordinators	5	10	1500	75000	5	13	1575	102375	5	13	1654	107494	5	13	1736	112668	5per*5yrs	516249
	2. Attenders	5	10	400	20000	5	13	420	27300	5	13	441	28665	5	13	463	30098	5per*5yrs	137666
	3. Watchman	5	10	250	12500	5	13	263	17063	5	13	276	17916	5	13	289	18811	5per*5yrs	86042
	4. Incidentls/Insrnce	15	10	225	33750	15	12	236	42525	15	12	248	44651	15	12	260	48884	15per*5yrs	217038
	Total of B			141250			189263			196726		208662			219095				956995
1C	SALARIES (ASH Level)																		
	1. Desk Officer	1	10	2000	20000	1	13	2100	27300	1	13	2205	28665	1	13	2431	31603	1per*5yrs	137666
	2. Steno/Typist/EDP Tech	1	10	1200	12000	1	13	1260	16380	1	13	1323	17199	1	13	1389	18059	1per*5yrs	82600
	3. Attender	1	10	400	4000	1	13	420	5460	1	13	441	5733	1	13	463	6020	1per*5yrs	27533
	4. Incidentls to Desk pers	3	10	200	6000	3	12	210	7560	3	12	221	7938	3	12	232	8335	3per*5yrs	38585
	Total of C			42000			56700			59535		62512			65637				286384
1D	SALARIES (Village Level)																		
	Animators	100	10	200	140000	160	13	210	436800	160	13	220	457600	160	13	230	478400	160per*5y	2012000

S.NO.	BUDGET HEAD	BUDGET ALLOCATION															TOTAL UNITS	TOTAL AMOUNT (5+9+11+) (14+17)			
		YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5							
		Unit	Rate	Amount	Unit	Rate	Amount	Unit	Rate	Amount	Unit	Rate	Amount	Unit	Rate	Amount					
qty	vil	prs	prd	qty	vil	prs	prd	qty	vil	prs	prd	qty	vil	prs	prd	qty	vil	prs	prd		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19			
5	FURNISHINGS/OFFICES																				
	1. Furniture																				
	a. Tables(ASH/NLG/ZNS)	14		3000	42000																
	b. Chairs(ASH/NLG/ZNS)	40		300	12000																
	c. Ring Lights(ASH/NLG)	4		3000	12000																
	d. Cupboards(NLG/ZNS)	8		4000	32000																
	e. Guest Booms(ASH/NLG)	2		4000	8000																
	d. Pantry(NLG)	1		2000	2000																
	2. Overheads																				
	a. Office (ASH/NLG/ZNS)	3	10	2500	75000	3	12	2625	94500	3	12	2756	99225	3	12	2894	104106	3	12	3039	109396
	b. Boat(ASH/NLG/ZNS)	3	10	2000	60000	3	12	2100	75600	3	12	2205	79360	3	12	2315	83349	3	12	2431	87516
	Total of 5			243000			170100			178605			187535			186912			976152		
6	HRD (PERSONNEL)			25000			25000			25000			25000						100000		
	1. Consultancy					1	15	5	50	3750	1	15	5	50	3750	1	15	5	50	3750	26250
	3. Indctn Trg	1	15	10	50	7500															
	4. Prjct Mngmt	1	10	7	50	3500															
	5. Prjct Mngmt (orntn)	1	3	3	75	675	1	3	3	75	675	1	3	3	75	675	1	3	3	75	675
	6. Trng fr Media Coord	1	1	10	60	600	1	1	10	60	600	1	1	10	60	600	1	1	10	60	600
	7. Trng on Media (orntn)	1	1	5	75	375	1	1	5	75	375	1	1	5	75	375	1	1	5	75	375
	8. Trng of Trns	1	10	7	50	3500															
	9. Trng of Trns (ornt)	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800
	10. Trng of Dvpt.Coord	1	1	10	60	600	1	1	10	60	600	1	1	10	60	600	1	1	10	60	600
	11. Sanitation	1	12	7	50	4200	1	12	7	50	4200	1	12	7	50	4200	1	12	7	50	4200
	12. Sanitain (orntn)	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800
	13. Extension Work	1	10	5	50	2500															
	14. Extension wk (orntn)	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800
	15. Orientation to Map	1	15	3	30	1350															
	16. NAP Reviews	1	15	2	30	900	1	15	2	30	900	1	15	2	30	900	1	15	2	30	900
	17. Exposure/exchange vsts					7500				7500				7500							7500
	18. Health Education	1	10	7	50	3500	1	12	3	50	1800	1	12	3	50	1800	1	12	3	50	1800
	19. Computer	1	3	15	75	3375															
	Total of 6			63575			49000			51175			50800			26175			240725		

S.NO.	BUDGET HEAD	BUDGET ALLOCATION															TOTAL UNITS	TOTAL AMOUNT (5+8+11+) (14+17)	
		YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5					
		Unit qty	Rate vll	Amount prs prd	Unit qty	Rate vll	Amount prs prd	Unit qty	Rate vll	Amount prs prd	Unit qty	Rate vll	Amount prs prd	Unit qty	Rate vll	Amount prs prd			
3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19			
9	MONITORING/REVIEW																		
	1. Meetings	8	1	100	800	12	1	100	1200	12	1	100	1200	12	1	100	1200	5800	
	2. Reviews	3	1	200	600	4	1	200	800	4	1	200	800	4	1	200	800	3800	
	3. Evaluation	1	2	500	1000	1	2	500	1000	1	2	500	1000	1	2	500	1000	5000	
	4. Coord at ASH		12	2000	24000		12	2000	24000		12	2000	24000		12	2000	24000	120000	
	Total of 9			26400				27000				27000				27000		134400	
	ABSTRACT																		
1A	Salaries (Prj Level)			134500				179813				188800				198243		208155	908514
1B	Salaries (Zones Level)			141250				189263				197700				208662		219085	866885
1C	Salaries (ASH Level)											69535				62512		65637	286384
1D	Salaries (Village Level)							436800				457600				478400		489200	2012000
	SALARIES			457750				862575				904664				947817		992088	4164883
				64500				94710				106502				111827		117418	494856
				710000				137425				152201				168060		185106	1352782
	EQUIPMENTS			169000				0				0				0		0	169000
	TRAININGS/OFFICES			243000				170100				178605				187535		196912	976152
	HRD (PERSONNEL)			63575				48000				51175				50800		25175	240725
	HRD (COMMUNITY)			203000				243000				269200				335775		317525	1368500
	HRD (INFRASTRUCTURE)			337500				110000				145000				93000		70000	755500
	MONITORING/REVIEW			26400				27000				27000				27000		27000	134400
	GRAND TOTAL 1... 9			2274725				1693810				1834347				1921814		1932223	9658918

EXPLANATORY NOTE TO THE BUDGET

Salaries: In the ASM tradition every staff member receives an extra month salary in the month of December. This is because the organisation is not able to provide for PF, Medical Bills, Leave encashments etc. Hence in this budget also provision is made for payment of salary for 13 months.

1.A.9. Incidentals are meant to cover food expenses and hospitality expenses of personnel who are constantly travelling or may meet village officials/Government officials.

2.A.3. Provision is made for daily batta for divers on field trips at the rate of Rs.15 per day for 20 days a month.

5.2.a. Office expenses at ASM, Nalgonda and Zonal Offices is covered with an average budget of Rs.2,500 per month. This is for office overheads such as Postage, Communication, Stationery, Printing, Telephone, Periodicals and Hospitality.

5.2.b. Total rent of Rs.6,000 per month for 7 offices at ASM, Nalgonda and Zones is provided in this section. It may be split as follows:

Office Rent at ASM	Rs.1,500
Office Rent at Nalgonda	Rs.1,000
Office Rent 5 zones	Rs.3,500
Total per month	Rs.6,000

6.1. Provision is made in the budget for consultancy services. Very often experts on Health Education, Sanitation, Community Organisation etc., will have to be invited to give talks on the subjects during training programmes/meetings.

8.11. The office at Nalgonda will also include a training centre with facilities for accommodation, demonstration-cum-exhibition on Health, Sanitation, Models and Water Supply Systems. For this infrastructure this provision is made in the budget. This will also ensure continuity of ASM presence in the area even after the NAP projects are phased out.

8.12 & 13 The whole programme lays a great emphasis on use for the media both cultural and audio-visual. This means that programmes will have to be prepared in the audio-visual and cultural medias with the help of experts in these fields. Hence budgetary provisions are made to meet these expenses.

9.4 Coordination at ASM involves preparation of monthly Financial Statements, Quarterly Financial Statements, Reports and Annual Audits, Documentation and an Annual Convention of all NAP/ASM Staff to instill in them the Gandhian spirit as practiced in the ASM work culture.

The total salaries (ASM, Nalgonda, Zone and village levels) amount to Rs.41.648 lakhs. This is a little less than half the total budget (96.569 lakhs). This is due to the fact that nearly half of the total salary (20.12 lakhs) is paid to the village animators who belong to the beneficiaries. Hence this is a direct investment for community participation.



Founder : G O R A

Arthik Samata Mandal

PHONE : 472000
Vijayawada

Registration No. 45 of 76 under Societies Act XXI of 1860
ARTHIK KENDRAM (VIJAYAWADA-520 005 INDIA)

C E R T I F I C A T E

It is to certify that we have a main S.B. Account bearing the No.6474 with Central Bank of India, Benz Circle Branch, Vijayawada jointly operated by the Secretary and the Treasurer of Arthik Samata Mandal. This account is approved and endorsed by the Ministry of Home Affairs, Government of India under Foreign Contribution Regulation Act, 1976. All the donations grants received by the Organisation from Foreign Donors will be credited to this account, which is mandatory under the above Act.

The above Account is under operation jointly by M. Veeraiyah, Secretary and Mr. G. Niyanta, the Treasurer.

Certified,



Veeraiyah
VEERAIYAH
Secretary
Arthik Samata Mandal

Vijayawada,
Dt. 10.10.1990.

S.NO	ACTIVITY	YEAR 1				YEAR 2				YEAR 3				YEAR 4				YEAR 5			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
25	Sanitation Centres																				
26	Smttn Infrestrete(Vil)																				
27	Smttn Infrestrete(Schis)																				
28	Smttn (Angwadi/PNC)																				
29	Health Wkrs Grntns																				
30	Schl Teachers Grntns																				
31	Angawadi Wkrs Grntns																				
32	Gr Leader Grntns																				
33	Woon Leaders Grntns																				
34	Youth Leaders Grntns																				
35	Formation of VACs																				
36	Trng of VACS																				
37	Schl Club Idrs Trng																				
38	Exp to Water Supply																				
39	Trng of Vil Caretaks																				
40	Review																				